



**Leon County Clerk of Court and Comptroller
Northeast Branch
1276 Metropolitan Blvd., #101
Tallahassee, FL 32312**

**Leon County Clerk of Court and Comptroller
301 S. Monroe Street, #100
Tallahassee FL 32301**

(850) 606-4100

Infraction Arraignment Information

- A: By electing to contest your citation you have waived your right to pay the citation in full or to pay the reduced fee and elect to attend driver improvement school. You must appear in court at the date and time indicated on your court notice.**
- B: The issuing officer and witnesses will not be at the arraignment date. If you wish to have a trial in your case, a trial date will be set at the arraignment.**
- C: This is a non-criminal charge and you cannot receive a jail sentence
- D: In non-criminal cases the Court cannot appoint an attorney to represent you. You may wish to hire your own attorney
- E: Infraction cases are only heard on Wednesdays at either 1:30PM or 3:00PM. Please refer to your court notice for your exact time.
- F: Infraction cases are not recorded. If you would like a recording of the proceeding, it is your responsibility to bring a tape recorder and tape(s) and you will be responsible for recording your proceeding
- G: You may request and receive one (1) continuance by this office if requested at least 7 days prior to the arraignment or trial.
- H: If you fail to appear, the case may be heard in your absence and a \$23.00 fee may be assessed and a notice of suspension may be sent to the Department of Highway Safety and Motor Vehicles.
- I: A finding of guilt may result in a civil penalty not to exceed the statutory maximum of \$500.00 (\$1,000.00 for construction/school zone violations) plus court costs.
- J: The non-prevailing party (regardless of adjudication) on a County or Municipal Ordinance violation will be assessed a \$40.00 fine.
- K: Pursuant to Florida Statute you may submit a Motion for Rehearing within 10 days of your court date to have your case brought back before the Judge that heard your case initially.
- L: You may file a Notice of Appeal within 30 calendar days of your hearing date. There is a \$281.00 filing fee to file an appeal.

All court events are heard at 1920 Thomasville Road. Please refer to your court notice for the date, time and location of your court date.