

COVID-19
HEARING PROTOCOL
SECOND JUDICIAL CIRCUIT – LEON COUNTY

- YOU **MUST** APPEAR BY ZOOM VIDEO/AUDIO
- ALL EVIDENCE **MUST** BE FILED WITH THE CLERK 48 HOURS PRIOR TO THE SCHEDULED HEARING
- YOU **MUST** COMPLETE AND FILE WITH THE CLERK THE ATTACHED DESIGNATION OF CURRENT MAILING AND EMAIL ADDRESS. [FORM 12.915](#) (MUST INCLUDE PHONE NUMBER)
- YOU **MUST APPEAR VIA ZOOM VIDEO OR AUDIO** at the time of your hearing. The Zoom Information with the Meeting ID and Password are listed below:

<https://zoom.us/j/93193408639?pwd=MWVFWG1sSmJNY3NhcG9PWU1abVJOZz09>

Meeting ID: 931 9340 8639

Passcode: 678997

From Telephone – Dial and Follow the Prompts

+1 470 250 9358

+1 470 381 2552

Litigants wanting witnesses to testify **MUST** have the witness present with them at the time of the hearing.

PETITIONER:FAILURE TO APPEAR MAY RESULT IN YOUR CASE BEING DISMISSED

RESPONDENT:FAILURE TO APPEAR MAY RESULT IN ENTRY OF AN INJUNCTION

STATE OF FLORIDA

COUNTY OF

Sworn to or affirmed and signed before me on _____ by _____.

Signature of NOTARY PUBLIC or DEPUTY CLERK

Printed/Typed/Stamped Name of NOTARY PUBLIC or DEPUTY CLERK

_____ Personally known

_____ Produced identification

Type of identification produced _____

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:

[fill in **all** blanks] This form was prepared for the: {choose only **one**} () Petitioner () Respondent

This form was completed with the assistance of:

{name of individual} _____,

{name of business} _____,

{street} _____

{city} _____, {state} _____, {telephone number} _____.

Please be advised if you submitted a Request for Confidential Address on your case(s) you must submit a new Request for Confidential Address for the case(s). If you fail to do so your new address will be public on all cases.

For Clerk's Office Use Only - Initial and date when completed:

JIS: _____
Benchmark: _____
CSE: _____