

**IN THE SECOND JUDICIAL CIRCUIT OF  
FLORIDA**

**OFFICE OF THE CHIEF JUDGE**

**ADMINISTRATIVE ORDER 2014-07**

**IN RE: TRAFFIC HEARING OFFICER PROGRAM**

**WHEREAS**, Rule 2.215(b)(2), Florida Rules of Judicial Administration, provides that the chief judge shall exercise administrative supervision over judges and court personnel within the judicial circuit, and

**WHEREAS**, section 318.30-38, Florida Statutes provides for civil traffic infraction hearing officer program, and

**WHEREAS**, the Supreme Court of Florida permits the use of traffic hearing officers pursuant to Rule 6.630, Florida Traffic Court Rules, and

**WHEREAS**, the Second Judicial Circuit of Florida implemented a Civil Traffic Infraction Hearing Officer Program on April 29, 1999, it is therefore

**ORDERED** that

1. In accordance with the provisions of Rule 6.630, Florida Traffic Court Rules, a civil traffic hearing officer program is established for Leon County.

2. When a hearing officer vacancy occurs, attorneys desiring to serve as hearing officers shall submit a completed State of Florida application to the Office of Court Administration. The application will be referred to the judicial review committee, which shall make recommendations to the chief judge.

3. Traffic hearing officers shall be appointed in accordance with any rule or statute and adhere to all rules and statutes governing traffic hearing officers.

4. Upon appointment, each traffic hearing officer shall execute a written agreement outlining the duties, obligation, and continuing education requirements for traffic hearing officers.

5. The administrative judge for Leon County Court shall supervise the traffic hearing officers regarding conduct on the bench. The administrative general magistrate shall supervise traffic hearing officers concerning administrative matters, including, but not limited to initial and continuing legal training and education, attendance, pay, and contractual issues. In accordance with section 318.33, Florida Statutes, appeals may be made to the circuit court.



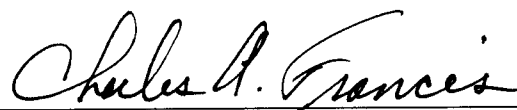
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6. In accordance with Rule 6.630 (m), Florida Traffic Court Rules, on written request of the defendant within 30 days of the issuance of the uniform traffic citation, the clerk of the court shall assign the case to the appropriate county judge to hear the traffic matter.

7. The clerk of the court shall provide sufficient clerk personnel to perform normal clerk duties during the traffic infraction hearings conducted pursuant to the Civil Traffic Infraction Hearing Officer Program.

8. Administrative Orders 1999-05 In Re: Civil Traffic Infraction Hearing Officer Program and 2006-01 In Re: Appointment of Traffic Hearing Officers in and for Leon County & Provisions Relating to Traffic Hearing Officers Generally shall be superseded and terminated.

**DONE AND ORDERED** in Tallahassee, Florida, Leon County, Florida on August 4, 2014.



**CHARLES A. FRANCIS**  
Chief Judge

Copies furnished to:

- All Circuit and County Judges, Second Judicial Circuit
- All Clerks of the Circuit Court, Second Judicial Circuit
- All Sheriffs, Second Judicial Circuit
- Public Defender, Second Judicial Circuit
- State Attorney, Second Judicial Circuit
- Amanda Wall, Administrative General Magistrate

