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BOOK: R2421 PAGE: 02088  
OCT 05 2000 04:05 PM  
DAVE LANG. CLERK OF COURTS

IN THE SECOND JUDICIAL CIRCUIT  
OF FLORIDA

OFFICE OF THE CHIEF JUDGE

ADMINISTRATIVE ORDER NO.: 2000-07  
AS AMENDED 11/1/2000



BK: R2421 PG: 02088

IN RE: CERTIFICATION  
AND REGULATION OF  
CIVIL PROCESS SERVERS.

The following amendments to Administrative Order 2000-07 are hereby implemented as of the date indicated below:

Section 3.(a) is amended to provide:

**3. Second Judicial Circuit Certified Civil Process Server Review Board.**

(a) Board Composition. The Second Judicial Circuit Certified Civil Process Server Review Board is hereby created, to monitor the certification and conduct of persons certified pursuant to this rule and Section 48.25, et seq., Florida Statutes. The Board shall be under the supervisory authority of the Chief Judge of this Circuit. It shall be composed of 2 Certified Civil Process Servers, 1 member of the Florida Bar practicing in this Circuit who regularly employs the services of a Certified Civil Process Server, 1 representative of a Clerk of Court within this Circuit who is familiar with the service of process, 1 representative of the law enforcement community in this Circuit who is familiar with the service of process, and 1 lay person from the general public who may be an attorney, certified process server, or any other person, at the Chief Judge's discretion. All members shall be appointed by the Chief Judge. Service on the Board at the Chief Judge's request shall be a condition of continued certification for the Certified Civil Process Servers.

Section 9.(c) is hereby amended as follows:

**9. Renewal of Certificate.**

(c) Biennial testing. To assure that Certified Civil Process Servers have maintained adequate knowledge of current laws and rules applicable to



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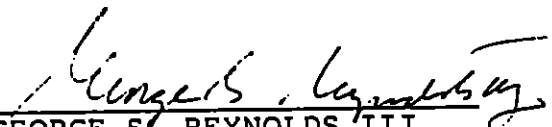


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service of process, renewal shall require attendance at the Process Server Seminar or other continuing process server education courses. Certified Civil Process Servers whose initial appointment date was less than two years prior to the September 2000 Process Servers Test for initial certification shall be required to be retested in September 2002. The Process Server Seminar and Test will be offered the 2nd and 3rd Thursday in September and March of each year.

This Amended Rule shall take effect on Wednesday, November 1, 2000.

DONE and ORDERED this 17<sup>th</sup> day of October, 2000.

  
GEORGE S. REYNOLDS III  
Chief Judge

