

LEON COUNTY ORDINANCE NO. 2019- 07

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, AMENDING CHAPTER 2 OF THE CODE OF LAWS OF LEON COUNTY, FLORIDA, ENTITLED "ADMINISTRATION", BY PROVIDING FOR A CODE OF ETHICS; RENAMING ARTICLE XII, "LOBBYIST REGULATIONS", AS "CODE OF ETHICS"; AMENDING ARTICLE XII BY ADDING A NEW DIVISION 1, "GENERAL PROVISIONS" AND NEW DIVISION 2, "STANDARDS OF CONDUCT"; RENUMBERING AND AMENDING "LOBBYIST REGULATIONS"; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

RECITALS

WHEREAS, on November 5, 2002, the citizens of Leon County adopted a Home Rule Charter (the "Charter"), which provides for full home rule authority under the law and citizen determination of the structure, powers, and functions of county government; and

WHEREAS, Section 5.2 of the Charter establishes the process for amending the Charter, one of which is through a Citizen Charter Review Committee ("CCRC") which must be convened every eight years for the purpose of reviewing the Charter and proposing any amendments thereto for consideration by the Leon County Board of County Commissioners (the "Board"); and

WHEREAS, the Board established the 2017-2018 CCRC, which conducted meetings and public hearings, and recommended amending the Charter to provide a Code of Ethics ordinance requirement; and

WHEREAS, on April 10, 2018, the Board conducted a public hearing and adopted Ordinance No. 2018-06 to provide a Code of Ethics ordinance requirement in the Charter upon approval of the voters at the November 6, 2018 General Election; and

WHEREAS, at the November 6, 2018 General Election the Leon County electorate voted affirmatively to amend the Charter to provide for enactment by ordinance of a Code of Ethics to prescribe standards of conduct for members of the Board, county employees, and members of boards and committees created by the Board, no later than the first Board meeting in December of 2019; and

WHEREAS, Section 2.5 of the Charter provides that the Code of Ethics shall include, but not be limited to, standards of conduct, offenses, penalties, and lobbyist regulations;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, that:

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Section 1. Amendments.

Chapter 2 of the Code of Laws of Leon County, Florida, is hereby amended to read as follows:

ARTICLE XII – LOBBYIST REGULATIONS
ARTICLE XII. CODE OF ETHICS

DIVISION 1. GENERAL PROVISIONS

Sec. 2-650. Title; purpose.

(a) This article shall be known as the Leon County Code of Ethics.

(b) The purpose of this article is to continue to provide a high level of transparency and ethical conduct in Leon County government.

Sec. 2-651. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Advisory body means any board, committee, commission, council, or authority, however selected, whose total budget, appropriations, or authorized expenditures constitute less than \$100,000 annually and whose powers, jurisdiction, and authority are solely advisory to the Leon County Board of County Commissioners and do not include the final determination or adjudication of any personal or property rights, duties, or obligations, other than those relating to its internal operations.

Agency means any state, regional, county, local, or municipal government entity of this state, whether executive, judicial, or legislative; any department, division, bureau, commission, authority, or political subdivision of this state therein; or any public school, community college, or state university; or any special district as defined in F.S. § 189.012.

Business associate means any person or entity engaged in or carrying on a business enterprise with a County Commissioner, member of an advisory body, or county employee as a partner, joint venturer, corporate shareholder where the shares of such corporation are not listed on any national or regional stock exchange, or co-owner of property.

Business entity means any corporation, partnership, limited partnership, proprietorship, firm, enterprise, franchise, association, self-employed individual, or trust, whether fictitiously named or not, doing business in this state.

Communicate or communication shall include one-on-one meetings, discussions, telephone calls, e-mails, text messages, and the use of other persons or electronic communications to convey information or receive information.

1 Conflict of interest means a situation in which regard for a private interest tends to lead to
2 disregard of a public duty or interest.

3
4 Corruptly means done with a wrongful intent and for the purpose of obtaining, compensating,
5 or receiving compensation for, any benefit resulting from some act or omission of a public servant
6 which is inconsistent with the proper performance of his or her public duties.

7
8 County Commissioner means any member of the Leon County Board of County
9 Commissioners.

10
11 County employee means any person employed by the Leon County Board of County
12 Commissioners.

13
14 County Real Estate Transaction means any existing or proposed real estate transaction in which
15 the County is involved as either a buyer, seller, lessee, lessor, or is otherwise involved as a party.

16
17 Gift means that which is accepted by a donee or by another on the donee's behalf, or that which
18 is paid or given to another for or on behalf of a donee, directly, indirectly, or in trust for the donee's
19 benefit or by any other means, for which equal or greater consideration is not given within 90 days.
20 The term "consideration" does not include a promise to pay or otherwise provide something of value
21 unless the promise is in writing and enforceable through the courts. "Gift" would include the following:

- 22
23 (a) Real property.
24
25 (b) The use of real property.
26
27 (c) Tangible or intangible personal property.
28
29 (d) The use of tangible or intangible personal property.
30
31 (e) A preferential rate or terms on a debt, loan, goods, or services, which rate is below the
32 customary rate and is not either a government rate available to all other similarly
33 situated government employees or officials or a rate which is available to similarly
34 situated members of the public by virtue of occupation, affiliation, age, religion, sex, or
35 national origin.
36
37 (f) Forgiveness of an indebtedness.
38
39 (g) Transportation, other than that provided in relation to officially approved governmental
40 business, lodging, or parking.
41 (h) Food or beverage.
42
43 (i) Membership dues.
44
45 (j) Entrance fees, admission fees, or tickets to events, performances, or facilities.
46

1 (k) Plants, flowers, or floral arrangements.

2
3 (l) Services provided by persons pursuant to a professional license or certificate.

4
5 (m) Other personal services for which a fee is normally charged by the person providing the
6 services.

7
8 (n) Any other similar service or thing having an attributable value not already provided for
9 in this section.

10
11 “Gift” does not include:

12
13 (a) Salary, benefits, services, fees, commissions, gifts, or expenses associated primarily
14 with the donee’s employment, business, or service as an officer or director of a
15 corporation or organization.

16
17 (b) Contributions or expenditures reported pursuant to F.S. ch. 106, campaign-related
18 personal services provided without compensation by individuals volunteering their
19 time, or any other contribution or expenditure by a political party.

20
21 (c) An honorarium or an expense related to an honorarium event paid to a person or the
22 person’s spouse.

23
24 (d) An award, plaque, certificate, or similar personalized item given in recognition of the
25 donee’s public, civic, charitable, or professional service.

26
27 (e) An honorary membership in a service or fraternal organization presented merely as a
28 courtesy by such organization.

29
30 (f) The use of a public facility or public property, made available by an agency, for a public
31 purpose.

32
33 (g) Transportation provided by an agency in relation to officially approved governmental
34 business.

35
36 (h) Gifts provided directly or indirectly by a state, regional, or national organization which
37 promotes the exchange of ideas between, or the professional development of,
38 governmental officials or employees, and whose membership is primarily composed of
39 elected or appointed public officials or staff, to members of that organization or officials
40 or staff of an agency that is a member of that organization.

41
42 *Honorarium* means a payment of money or anything of value, directly or indirectly, as
43 consideration for a speech, address, oration, or other oral presentation, regardless of whether presented
44 in person, recorded, or broadcast over the media, or a writing, other than a book, which has been or is
45 intended to be published.

1 Intangible personal property means intangible personal property as defined in F.S. §
2 192.001(11)(b).

3
4 Lobby or lobbying means communications by a lobbyist, whether written or oral, with a County
5 Commissioner, county employee, or member of an advisory body, whereby the lobbyist seeks to
6 encourage or influence the passage, defeat, modification or repeal of any item which may be presented
7 for vote before the Board of County Commissioners or any advisory body, or which may be presented
8 for consideration by a county employee as a recommendation to the Board or advisory body.

9
10 Lobbyist means a person who is employed and receives payment for lobbying, or who contracts
11 for economic consideration for the purpose of lobbying, or a person who is principally employed for
12 governmental affairs by another person or agency to lobby on behalf of that other person or agency.

13
14 Lobbying firm means a business entity, including an individual contract lobbyist, that receives
15 or becomes entitled to receive any compensation for lobbying, where any partner, owner, officer, or
16 employee of the business entity is a lobbyist.

17
18 Outside or concurrent employment means engaging in employment with any person or entity,
19 other than the County, in exchange for remuneration.

20
21 Material interest means direct or indirect ownership of more than five percent (5%) of the total
22 assets or capital stock of any business entity. Indirect ownership does not include ownership by a
23 spouse or minor child.

24
25 Principal means a person, firm, corporation, or other legal entity.

26
27 Property Manager means the individual or entity retained by the Board of County
28 Commissioners to lease and manage any County-owned property.

29
30 Purchasing agent means a County Commissioner, member of an advisory body, or county
31 employee having the authority to commit the expenditure of public funds through a contract for, or the
32 purchase of, any goods, services, or interest in real property for the County, as opposed to the authority
33 to request or requisition a contract or purchase by another person.

34
35 Relative, unless otherwise specified in this article, means an individual who is related to a
36 County Commissioner, member of an advisory body, or county employee as: father; mother; son;
37 daughter; brother; sister; uncle; aunt; first cousin; nephew; niece; husband; wife; registered domestic
38 partner; same-sex spouse; father, mother, brother, sister, or children of the registered domestic partner
39 or same-sex spouse; father-in-law; mother-in-law; son-in-law; daughter-in-law; brother-in-law; sister-
40 in-law; stepfather; stepmother; stepson; stepdaughter; stepbrother; stepsister; half brother; half sister;
41 grandparent; great grandparent; grandchild; great grandchild; step grandparent; step great grandparent;
42 step grandchild; step great grandchild; person who is engaged to be married to the officer or employee
43 or who otherwise holds himself or herself out as or is generally known as the person whom the officer
44 or employee intends to marry or with whom the officer or employee intends to form a household; or
45 any other natural person having the same legal residence as the officer or employee.

1 Represent or representation means actual physical attendance on behalf of a client in a County
2 meeting or proceeding, the writing of letters or filing of documents on behalf of a client, or personal
3 communications made with a County Commissioner, member of an advisory body, or county employee
4 on behalf of a client.

5
6 **Sec. 2-652. Advisory opinions.**

7
8 (a) When in doubt as to the applicability and interpretation of the Leon County Code of
9 Ethics, the County Administrator or any County Commissioner may request an advisory opinion from
10 the County Attorney's Office. Requests for advisory opinions shall be in writing and shall state all
11 material facts necessary for the County Attorney to understand the circumstances and render the
12 advisory opinion.

13
14 (b) The County Attorney's Office shall keep a file, open to the public, of all advisory
15 opinions issued.

16
17 **Sec. 2-653. Investigation; prosecution.**

18
19 The investigation or prosecution of any alleged violation of this article shall be as provided by
20 law.

21
22 **Sec. 2-654. Penalties.**

23
24 (a) The penalty for an intentional violation of this article shall be those specified in F.S. §
25 125.69(1), as may be amended from time to time, and shall be deemed supplemental to the penalties
26 set forth in section 1-9 of the Leon County Code of Laws.

27
28 (b) The failure of a lobbying firm to file the required quarterly compensation report as
29 required by division III of this article shall result in the imposition of a penalty equal to twice the annual
30 lobbyist registration fee.

31
32 **Sec. 2-655. Conflicts.**

33
34 (a) This article shall supplement and not contradict or supersede any statutory or
35 administrative standards of conduct which apply to any County Commissioner, member of an advisory
36 body, or county employee.

37
38 (b) This article shall not conflict with the power of the Governor to suspend a County
39 Commissioner, or of the Senate to remove a County Commissioner from office, or the power of the
40 people to recall a County Commissioner from office.

41
42 **DIVISION 2. STANDARDS OF CONDUCT**

43
44 **Sec. 2-660. Solicitation or acceptance of things of value.**

1 (a) Gifts. No County Commissioner, member of an advisory body, or county employee
2 shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future
3 employment, favor, or service, based upon any understanding that the vote, official action, or judgment
4 of the County Commissioner, member of an advisory body, or county employee would be influenced
5 thereby.

6
7 (b) Lobbyist. No County Commissioner, member of an advisory body or county employee
8 shall solicit or accept as compensation, payment, favor, service, or thing of value from a lobbyist or
9 principal of the lobbyist when such County Commissioner, member of an advisory body, or county
10 employee knows, or with the exercise of reasonable care should know, that it was given to influence a
11 vote or recommendation favorable to the lobbyist or principal of the lobbyist.

12
13 (c) Unauthorized compensation. No County Commissioner, member of an advisory body,
14 or county employee, or his or her spouse or minor child, shall, at any time, solicit or accept any
15 compensation, payment, or thing of value when such County Commissioner member of an advisory
16 body, or county employee knows, or, with the exercise of reasonable care, should know, that it was
17 given to influence a vote or other action in which the County Commissioner, member of an advisory
18 body, or county employee was expected to participate in his or her official capacity.

19
20 **Sec. 2-661. Misuse of public position.**

21
22 No County Commissioner, member of an advisory body, or county employee shall corruptly
23 use or attempt to use his or her public position or any property or resource which may be within his or
24 her trust, or perform his or her official duties, to secure a special privilege, benefit, or exemption for
25 himself, herself, or others. This section shall not be construed to conflict with F.S. § 104.31.

26
27 **Sec. 2-662. Disclosure or use of certain information.**

28
29 No County Commissioner, member of an advisory body, or county employee shall disclose or
30 use information not available to the general public and gained by reason of his or her public position
31 for his or her personal gain or benefit, or for the personal gain or benefit of any other person or business
32 entity.

33
34 **Sec. 2-663. Nepotism.**

35
36 (a) “Relative,” for purposes of this section only, with respect to a County Commissioner or
37 a county employee, means an individual who is related to the County Commissioner or county
38 employee as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece,
39 husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-
40 law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister.

41
42 (b) A relative of any County Commissioner shall not be eligible for employment in or
43 advancement to any position which reports directly to the County Commissioner.

44
45 (c) A relative of any county employee with supervisory responsibility shall not be eligible
46 for employment in or advancement to any position which reports directly to the supervisory employee.

1
2 (d) A county employee shall not be eligible for advancement to any position with direct
3 supervisory responsibility over a position in which a relative is employed.

4
5 **Sec. 2-664. Outside or concurrent employment.**

6
7 (a) A county employee shall not engage in outside or concurrent employment which is, or
8 may be determined to be, inconsistent, incompatible, or in conflict with the duties, functions, or
9 responsibilities of his or her county employment.

10
11 (b) A county employee who desires to accept outside or concurrent employment in addition
12 to county employment shall follow the procedures set forth in the Leon County Board of County
13 Commissioners Human Resources Policies and Procedures Manual, as may be amended from time to
14 time.

15
16 (c) A County Commissioner may engage in outside or concurrent employment where not
17 otherwise inconsistent with the provisions of Chapter 112, Part III, Florida Statutes.

18
19 **Sec. 2-665. Solicitation; fundraising.**

20
21 (a) A county employee shall not solicit, or be solicited for, political campaign contributions
22 during county working hours or in county work areas.

23
24 (b) A county employee may solicit, or be solicited for, contributions for a non-profit
25 charitable organization, as defined under the Internal Revenue Code, during county working hours or
26 in county work areas upon approval of the County Administrator or designee, or the County Attorney
27 or designee, as appropriate.

28
29 (c) A County Commissioner shall not utilize county employees or county resources in the
30 solicitation of charitable contributions or political campaign contributions.

31
32 **Sec. 2-666. Workplace harassment.**

33
34 (a) Purpose. The purpose of this section is to provide a work environment free of workplace
35 harassment, and which encourages mutual respect, cooperation and understanding amongst County
36 Commissioners, members of an advisory body, and county employees.

37
38 (b) Application. This section applies to County Commissioners, members of an advisory
39 body, and county employees.

40
41 (c) Definition.

- 42
43 1. For purposes of this policy, harassment consists of unsolicited, offensive, or
44 retaliatory behavior based on race, sex, color, national origin, religion, age,
45 disability, ancestry, marital status, pregnancy, familial status, gender, gender
46 identity or expression, or sexual orientation, genetic information, or an

1 employee's exercise of their constitutional or statutory rights. Sexual
2 harassment consists of unsolicited, offensive behavior involving sexual
3 overtures or conduct, either verbal or physical. Neither harassment nor sexual
4 harassment refers to occasional comments of a socially acceptable nature to a
5 reasonable person. Harassment refers to behavior that is not welcome, that is
6 personally offensive, that lowers morale, and that, therefore, interferes with the
7 work environment.

8
9 2. Offensive comments about an employee's race, sex, color, national origin,
10 religion, age, disability, ancestry, marital status, pregnancy, familial status,
11 gender, gender identity or expression, sexual orientation, or genetic information,
12 or an employee's exercise of his or her constitutional or statutory rights
13 constitute harassment when:

14
15 (i) submission to such conduct is made either explicitly or implicitly
16 a term of an individual's employment;

17
18 (ii) submission to or rejection of such conduct by an individual is
19 used as a basis for employment decisions affecting such
20 individual; or

21
22 (iii) such conduct has the purpose or effect of unreasonably
23 interfering with an individual's work performance or creating an
24 intimidating, hostile or offensive working environment.

25
26 3. Harassment may also take the form of adverse employment actions such as
27 termination, demotion, or other adverse employment decisions which effect an
28 employee's working conditions, if such actions are taken on the basis of an
29 employee's race, sex, color, national origin, religion, age, disability, ancestry,
30 marital status, pregnancy, familial status, gender, gender identity or expression,
31 sexual orientation, genetic information, or an employee's exercise of his or her
32 constitutional or statutory rights. Employment actions that are based on an
33 employee's performance or other legitimate reasons are not harassment.

34
35 (d) Complaint procedure.

36
37 1. A county employee who believes he or she has been subjected to workplace
38 harassment must promptly bring the problem to the attention of the County. If
39 an employee believes that he or she has been harassed, the employee should
40 immediately report the problem to the employee's supervisor. If the complaint
41 involves the employee's supervisor, or if the employee is uncomfortable
42 presenting the issue to the employee's supervisor, the employee should inform
43 the Human Resources Director or Employee Relations Manager in the Human
44 Resources Division.

- 1 2. If a complaint of harassment/discrimination involves a County Commissioner, a
2 county employee should immediately report the problem to the Human
3 Resources Director, the Employee Relations Manager in the Division of Human
4 Resources, or the Chairman of the County Commission. If the complaint
5 involves the Chairman of the County Commission, or if the employee is
6 uncomfortable presenting the issue to the Chairman, then the employee should
7 inform the Vice-Chairman of the County Commission, the Human Resources
8 Director, or the Employee Relations Manager in the Human Resources Division.
9 At that time, the Human Resources Director will refer the complaint to a private
10 law firm or private entity outside the County's political jurisdiction, to
11 investigate the claim. This step should be complied with prior to notification to
12 the Board of County Commissioners, County Administrator, or County
13 Attorney. Once the complaint has been referred to the outside private agency or
14 law firm for investigation, then the party involved in the complaint is notified.
15
16 3. Each complaint will be immediately and thoroughly investigated in a
17 professional manner. All harassment complaints reported to a supervisor, or any
18 member of management, shall be promptly reported to the Employee Relations
19 Manager or the Human Resources Director.
20
21 4. Actions taken to investigate and resolve harassment complaints shall be
22 conducted confidentially, to the extent practicable, appropriate, and legally in
23 order to protect the privacy of persons involved. The person who is accused of
24 engaging in harassing behavior will be notified and given an opportunity to
25 respond verbally and/or in writing. Investigation may include interviews with
26 the parties involved in the incident, and if necessary, with individuals who may
27 have observed the incident or conduct or who have relevant knowledge.
28
29 5. The complainant will be notified of a decision or the status of the investigation
30 in a timely manner. There will be no discrimination or retaliation against any
31 individual who files a good-faith harassment complaint, even if the investigation
32 produces insufficient evidence to support the complaint, and even if the charges
33 cannot be proven. There will be no discrimination or retaliation against any
34 other individual who participates in the investigation of a harassment complaint.
35
36 6. If the investigation substantiates the complaint, appropriate corrective and/or
37 disciplinary action will be swiftly pursued. Disciplinary action, which may
38 include discharge, will also be taken against individuals who make false or
39 frivolous accusations, such as those made maliciously or recklessly. If the
40 investigation substantiates a complaint against a County Commissioner, the
41 report shall be referred to the Florida Commission on Ethics for their further
42 handling.
43
44 7. If deemed to be in the County's best interest, the complainant, the respondent or
45 both, may be placed on leave with pay during the investigation process. This
46 decision will be made by the County Administrator or designee (for a county

1 employee), the County Attorney or designee (for a County Attorney employee),
2 the Chairperson (for another Commissioner's Aide or Board Appointee), or the
3 Vice Chairperson (for the Chairperson's Aide).

4
5 **Sec. 2-667. Lobbying restrictions following vacation of office.**

6
7 From the effective date of this article until December 31, 2022, no County Commissioner shall
8 lobby the County for a period of two (2) years following vacation of the office of County
9 Commissioner. Effective December 31, 2022, no County Commissioner shall lobby the County for a
10 period of six (6) years following vacation of the office of County Commissioner.

11
12 **Sec. 2-668. County employee holding elective office.**

13
14 A county employee who successfully runs for and is elected to an elective public/political
15 office, or who is appointed to an elective public/political office, shall resign his or her employment
16 with Leon County prior to taking such elective office.

17
18 **Sec. 2-669. Non-interference in performance of duties.**

19
20 (a) Except for the purpose of inquiry and information, no County Commissioner shall
21 interfere with the performance of the duties of any county employee who is under the direct or indirect
22 supervision of the County Administrator or County Attorney by giving said employee instructions or
23 directives. Such action shall constitute malfeasance within the meaning of Article IV, Section 7(a) of
24 the Florida Constitution.

25
26 (b) Nothing contained in this section shall prevent a County Commissioner from discussing
27 any county policy or program with a citizen or referring a citizen complaint or request for information
28 to the County Administrator or County Attorney.

29
30 **Sec. 2-670. Non-interference in county real estate transactions.**

31
32 The following provisions are intended to assure the integrity of the competitive bidding process
33 is preserved, agreements are negotiated at arms-length and consistently enforced, and that no County
34 Commissioner utilizes his or her public position or any property within his or her trust, to secure a
35 special privilege, benefit, or exemption for himself, herself, or others.

36
37 (a) No County Commissioner shall knowingly communicate with any individual or entity,
38 or their employees, officers, or agents, involved as a party in any County Real Estate Transaction,
39 unless the communication is:

- 40
41 1. Part of the transactional process expressly described in a request for bids or
42 other such solicitation invitation;
43
44 2. Part of a noticed meeting of the Board of County Commissioners; or
45

1 3. Incidental and does not include any substantive issues involving a County Real
2 Estate Transaction in which such individual or entity is a party.

3
4 (b) A County Commissioner who receives a communication in violation of this section shall
5 place in the record at the next regular meeting of the Board of County Commissioners, the following:

6
7 1. Any and all such written communications;

8
9 2. Memoranda stating the substance of any and all such oral communications; and

10
11 3. Any and all written responses to such communications, and memoranda stating
12 the substance of any and all oral responses thereto.

13
14 (c) No County Commissioner shall directly or indirectly coerce or attempt to coerce the
15 County Administrator, the County Attorney, the Property Manager, or any other county employee,
16 with respect to any County Real Estate Transaction.

17
18 (d) In accordance with the Real Estate Policy (Board of County Commissioners Policy No.
19 16-5, as may be amended from time to time) and Leon County Administrative Code (Ch. 2, Article X,
20 Leon County Code, as may be amended from time to time), the County Administrator or designee shall
21 be responsible for the management of any county-owned property, including the enforcement and
22 termination of lease and license agreements. Except for the purpose of inquiry, County Commissioners
23 shall not communicate directly or indirectly, give directions, or otherwise interfere with these property
24 management responsibilities.

25
26 (e) Any communication outside a noticed meeting of the Board of County Commissioners
27 between a County Commissioner, or his or her aide, and the County Administrator, the County
28 Attorney, the Property Manager, and/or any county employee, which communication involves a
29 substantive issue in a County Real Estate Transaction, shall be summarized in writing (Communication
30 Summary) no later than three (3) working days after the communication, as follows:

31
32 1. The template provided on the county intranet is the preferred format for the
33 Communication Summary. Other forms of effective written communication,
34 such as e-mail, are acceptable.

35
36 2. The Communication Summary shall include, at a minimum, the name of the
37 persons involved in the communication, the date of the communication, the
38 subject matter of the communication, and the way in which the communication
39 was ended. The Communication Summary may also include the remarks of the
40 persons involved.

41
42 3. The completed Communication Summary shall be provided to the Chairperson
43 of the Board of County Commissioners, unless the communication involved the
44 Chairperson in which case it shall be provided to the Vice-Chairperson. A copy
45 of the Communication Summary shall also be provided to the County
46 Administrator and County Attorney.

1
2 **Sec. 2-671. Prohibited communication in competitive solicitations.**
3

4 (a) Prohibition. Any form of communication, except for written correspondence, shall be
5 prohibited concerning a request for proposal, request for qualification, request for bids, or any other
6 competitive solicitation between:
7

- 8 1. Any person or person's representative seeking an award from such competitive
9 solicitation; and
10
11 2. Any County Commissioner or county employee authorized to act on behalf of
12 the Board of County Commissioners to award a contract.
13

14 For the purpose of this section, a person's representative shall include, but not be limited to, the
15 person's employee, partner, officer, director, consultant, lobbyist, or any actual or potential
16 subcontractor or consultant of the person.
17

18 (b) Exemptions.
19

- 20 1. The provisions of this section shall not apply to oral communications at any
21 public proceeding, including pre-bid conferences, oral presentations before
22 selection committees, contract negotiations during any public meetings,
23 presentations made to the Board of County Commissioners, and protest
24 hearings.
25
26 2. The provisions of this section shall not apply to contract negotiations between
27 any county employee and the intended awardee, any dispute resolution process
28 following the filing of a protest between the person filing the protest and any
29 county employee, or any written correspondence with any County
30 Commissioner, county employee, member of an advisory body, or selection
31 committee member, unless specifically prohibited by the applicable competitive
32 solicitation process.
33

34 (c) Effective date of prohibition. The provisions of this section shall be in effect as of the
35 date of the deadline to submit the proposal, bid, or other response to a competitive solicitation.
36

37 (d) Termination of prohibition. The provisions of this section shall terminate at the time
38 the Board of County Commissioners, or county employee authorized to act on behalf of the Board,
39 awards or approves a contract, rejects all bids or responses, or otherwise takes action which ends the
40 competitive solicitation process.
41

42 **Sec. 2-672. Voting conflicts.**
43

44 (a) "Relative," for purposes of this section only, with respect to a County Commissioner or
45 a member of an advisory body, means an individual who is related to the County Commissioner or

1 member of an advisory body as father, mother, son, daughter, husband, wife, brother, sister, father-in-
2 law, mother-in-law, son-in-law, or daughter-in-law.

3
4 (b) County Commissioners. No County Commissioner shall vote in an official capacity
5 upon any measure which would inure to his or her special private gain or loss; which he or she knows
6 would inure to the special private gain or loss of any principal by whom he or she is retained or to the
7 parent organization or subsidiary of a corporate principal by which he or she is retained, other than an
8 agency as defined in F.S. § 112.312(2); or which he or she knows would inure to the special private
9 gain or loss of a relative or business associate of the County Commissioner.

10
11 Such County Commissioner shall, prior to the vote being taken, publicly state to the assembly
12 the nature of the interest in the matter from which he or she is abstaining from voting and, within fifteen
13 (15) days after the vote occurs, disclose the nature of his or her interest as a public record in a
14 memorandum filed with the person responsible for recording the minutes of the meeting, who shall
15 incorporate the memorandum in the minutes.

16
17 (c) Members of advisory body. No member of an advisory body shall vote in an official
18 capacity upon any measure which would inure to the member's special private gain or loss; which the
19 member knows would inure to the special private gain or loss of any principal by whom he or she is
20 retained or to the parent organization or subsidiary of a corporate principal by which he or she is
21 retained; or which he or she knows would inure to the special private gain or loss of a relative or
22 business associate of the member of an advisory body.

23
24 Such member of an advisory body shall, prior to the vote being taken, publicly state to the
25 assembly the nature of the interest in the matter from which he or she is abstaining from voting and,
26 within fifteen (15) days after the vote occurs, disclose the nature of his or her interest as a public record
27 in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall
28 incorporate the memorandum in the minutes.

29
30 (d) Appointment or reappointment. Whenever a County Commissioner or member of an
31 advisory body, or former County Commissioner or advisory body member, is being considered for
32 appointment or reappointment to an advisory body, the appointing body shall take into consideration
33 the number and nature of the conflicts of interest previously filed under this section by said County
34 Commissioner or member of an advisory body.

35
36 **Sec. 2-673. Doing business with the County.**

37
38 (a) Prohibition.

- 39
40 1. No county employee acting in his or her official capacity as a purchasing agent,
41 or County Commissioner or member of an advisory body acting in his or her
42 official capacity, shall either directly or indirectly purchase, rent, or lease any
43 realty, goods, or services for the County from any business entity of which the
44 County Commissioner, member of an advisory body, or county employee has a
45 material interest.

1 2. No county employee acting in his or her official capacity as a purchasing agent,
2 or County Commissioner or member of an advisory body acting in his or her
3 official capacity, shall either directly or indirectly purchase, rent, or lease any
4 realty, goods, or services for the County from any business entity of which the
5 spouse or child of the County Commissioner, member of an advisory body, or
6 county employee is an officer, partner, director, or proprietor and has a material
7 interest.

8
9 3. No County Commissioner, member of an advisory body, or county employee,
10 acting in a private capacity, shall rent, lease, or sell any realty, goods, or services
11 to the County.

12
13 (b) Waiver for members of advisory body. The requirements of this section, as they pertain
14 to persons serving on an advisory body, may be waived in a particular instance by the body which
15 appointed the person to the advisory body, upon a full disclosure of the transaction or relationship to
16 the appointing body prior to the waiver, and an affirmative vote in favor of the waiver by two-thirds
17 vote of the appointing body. In instances in which appointment to the advisory body is made by an
18 individual, waiver may be effected after a public hearing by determination by the appointing entity and
19 full disclosure of the transaction or relationship by the appointee to the appointing entity.

20
21 (c) Exemptions.

22
23 1. This section shall not affect or be construed to prohibit contracts entered into
24 prior to:

25
26 (i) Qualification for the elective office of County Commissioner.

27
28 (ii) Appointment to an advisory body.

29
30 (iii) Beginning county employment.

31
32 2. Additional exemptions to the requirements of this section are provided in section
33 2-675 of this division.

34
35 **Sec. 2-674. Conflict of interest in employment or contractual relationship.**

36
37 (a) Prohibition. No County Commissioner, member of an advisory body, or county
38 employee shall have or hold any employment or contractual relationship with any business entity or
39 any agency which is subject to the regulation of, or is doing business with, the County, excluding those
40 organizations and their officers who, when acting in their official capacity, enter into or negotiate a
41 collective bargaining contract with the state or any municipality, county, or other political subdivision
42 of the state; nor shall a County Commissioner, member of an advisory body, or county employee have
43 or hold any employment or contractual relationship that will create a continuing or frequently recurring
44 conflict of interest between his or her private interests and the performance of his or her public duties,
45 or that would impede the full and faithful discharge of his or her public duties.

1 **(b) Waiver for members of advisory body.** The requirements of this section, as they pertain
2 to persons serving on an advisory body, may be waived in a particular instance by the body which
3 appointed the person to the advisory body, upon a full disclosure of the transaction or relationship to
4 the appointing body prior to the waiver, and an affirmative vote in favor of the waiver by two-thirds
5 vote of the appointing body. In instances in which appointment to the advisory body is made by an
6 individual, waiver may be effected after a public hearing by determination by the appointing entity and
7 full disclosure of the transaction or relationship by the appointee to the appointing entity.

8
9 **(c) Exemptions.**

- 10
11 1. If the Board of County Commissioners exercises regulatory power over a
12 business entity residing in another agency, or when the regulatory power which
13 the Board exercises over the business entity or agency is strictly through the
14 enactment of laws or ordinances, then employment or a contractual relationship
15 with such business entity by a County Commissioner, member of an advisory
16 body, or county employee shall not be prohibited by this section or be deemed
17 a conflict of interest.
- 18
19 2. This section shall not prohibit a County Commissioner, member of an advisory
20 body, or county employee from practicing in a profession or occupation when
21 such practice is required or permitted by law or ordinance.
- 22
23 3. Additional exemptions to the requirements of this section are provided in section
24 2-675 of this division.

25
26 **Sec. 2-675. Additional exemptions.**

27
28 The following are additional exemptions to the provisions of this division.

29
30 **(a) Matters affecting compensation.**

- 31
32 1. No County Commissioner shall be prohibited from voting on a matter affecting
33 his or her salary, expenses, or other compensation as a County Commissioner,
34 as provided by law.
- 35
36 2. The County Administrator shall not be prevented from considering any matter
37 affecting his or her salary, expenses, or other compensation as the county
38 administrator, as provided by law.
- 39
40 3. The County Attorney shall not be prevented from considering any matter
41 affecting his or her salary, expenses, or other compensation as the local
42 government attorney, as provided by law.

43
44 **(b) Bank affiliation.** The fact that a County Commissioner, member of an advisory body,
45 or county employee is a stockholder, officer, or director of a bank will not bar such bank from
46 qualifying as a depository of funds coming under the jurisdiction of the County, provided it appears in

1 the record that the Board of County Commissioners has determined that such County Commissioner,
2 member of an advisory body, or county employee has not favored such bank over other qualified banks.

3
4 (c) Exemption for certain business transactions. No County Commissioner, member of an
5 advisory body, or county employee shall be held in violation of Code of Ethics s. 2-673, "Doing
6 Business with the County," or s. 2-674, "Conflict of Interest in Employment or Contractual
7 Relationship," if:

8
9 1. The business is transacted under a rotation system whereby the business
10 transactions are rotated among all qualified suppliers of the goods or services
11 within the County.

12
13 2. The business is awarded under a system of sealed, competitive bidding to the
14 lowest or best bidder, and:

15
16 (i) The County Commissioner, member of an advisory body, or county
17 employee, or spouse or child of the County Commissioner, member of
18 an advisory body, or county employee, has in no way participated in the
19 determination of the bid specifications or the determination of the lowest
20 or best bidder.

21
22 (ii) The County Commissioner, member of an advisory body, or county
23 employee, or spouse or child of the County Commissioner, member of
24 an advisory body, or county employee, has in no way used or attempted
25 to influence or persuade the County or any personnel thereof to enter
26 such a contract other than by the mere submission of the bid.

27
28 (iii) The County Commissioner or member of an advisory body, prior to or
29 at the time of the submission of the bid, has filed a disclosure statement
30 with the County.

31
32 3. The purchase or sale is for legal advertising in a newspaper, for any utilities
33 service, or for passage on a common carrier.

34
35 4. An emergency purchase or contract, which would otherwise violate Code of
36 Ethics s. 2-673 or s. 2-674, must be made in order to protect the health, safety,
37 or welfare of the citizens of the state or any political subdivision thereof.

38 5. The business entity involved is the only source of supply within the County and
39 there is full disclosure by the County Commissioner or member of an advisory
40 body of his or her interest in the business entity to the Board of County
41 Commissioners prior to the purchase, rental, sale, leasing, or other business
42 being transacted.

43
44 6. The total amount of the transactions in the aggregate between the business entity
45 and the County does not exceed \$500 per calendar year.

1 7. The County Commissioner, member of an advisory body, or county employee
2 purchases in a private capacity goods or services, at a price and upon terms
3 available to similarly situated members of the general public, from a business
4 entity which is doing business with the County.

5
6 8. The County Commissioner, member of an advisory body, or county employee
7 in a private capacity purchases goods or services from a business entity which
8 is subject to the regulation of the County and:

9
10 (i) The price and terms of the transaction are available to similarly
11 situated members of the general public; and

12 (ii) The County Commissioner, member of an advisory body, or
13 county employee makes full disclosure of the relationship to the
14 Board of County Commissioners prior to the transaction.

15
16 (d) Exemption for tax-exempt organization. No County Commissioner, member of an
17 advisory body, or county employee shall be held in violation of Code of Ethics s. 2-673, “Doing
18 Business with the County,” or s. 2-674, “Conflict of Interest in Employment or Contractual
19 Relationship,” if the County Commissioner, member of an advisory body, or county employee
20 maintains an employment relationship with an entity which is currently a tax-exempt organization
21 under s. 501(c) of the Internal Revenue Code and which contracts with or otherwise enters into a
22 business relationship with the County, and:

23
24 1. The County Commissioner, member of an advisory body, or county employee
25 is not directly or indirectly compensated as a result of such contract or business
26 relationship;

27
28 2. The County Commissioner, member of an advisory body, or county employee
29 has in no way participated in the county’s decision to contract or to enter into
30 the business relationship with his or her employer, whether by participating in
31 discussion at the meeting, by communicating with a County Commissioner,
32 member of an advisory body, or county employee, or otherwise; and

33
34 3. The County Commissioner or member of an advisory body abstains from voting
35 on any matter which may come before the Board of County Commissioners
36 involving the officer’s employer, publicly states to the assembly the nature of
37 the County Commissioner or member of an advisory body’s interest in the
38 matter from which he or she is abstaining, and files a written memorandum as
39 provided in F.S. § 112.3143.

40
41 **DIVISION 3. LOBBYIST REGULATIONS**

42
43 **Sec. 2-700. Definitions.**

44
45 ~~The following words, terms and phrases, when used in this division, shall have the meanings~~
46 ~~ascribed to them in this section, except where the context clearly indicates a different meaning:~~

1
2 ~~(a) Lobbying shall mean communications, whether written or oral, by a lobbyist with any~~
3 ~~member or members of the Board of County Commissioners, or any member or members of any~~
4 ~~decision-making body under the jurisdiction of the board, or any county employee, whereby the~~
5 ~~lobbyist seeks to encourage or influence the passage, defeat, modification or repeal of any item which~~
6 ~~may be presented for vote before the Board of County Commissioners, or any decision-making body~~
7 ~~under the jurisdiction of the board, or which may be presented for consideration by a county employee~~
8 ~~as a recommendation to the board, or decision-making body.~~

9
10 ~~(b) Lobbyist means a person who is employed and receives payment, or who contracts for~~
11 ~~economic consideration, for the purpose of lobbying, or a person who is principally employed for~~
12 ~~governmental affairs by another person or governmental entity to lobby on behalf of that other person~~
13 ~~or governmental entity.~~

14
15 ~~(c) Lobbying firm means a business entity, including an individual contract lobbyist, that~~
16 ~~receives or becomes entitled to receive any compensation for the purpose of lobbying, where any~~
17 ~~partner, owner, officer, or employee of the business entity is a lobbyist.~~

18
19 ~~(d) Principal shall mean a person, firm, corporation, or other legal entity which has employed~~
20 ~~or retained a lobbyist.~~

21
22 ~~(e) Employee shall mean the county administrator, county attorney, executive director of tourist~~
23 ~~development, commission staff, and all persons employed by the board of county commissioners.~~

24
25 ~~(f) Decision-making body shall mean any body established by the board of county~~
26 ~~commissioners.~~

27
28 **Sec. 2-701. Registration of lobbyists.**

29 **Sec. 2-680. Registration of lobbyists.**

30
31 (a) All lobbyists, as defined herein, shall register with the clerk of the Board of County
32 Commissioners on an annual basis, including payment of a non-refundable \$25.00 fee for each
33 principal so represented, prior to engaging in any lobbying. Registration shall be updated annually to
34 add or withdraw principals, and at least each time a lobbyist commences lobbying on behalf of any
35 new principale.

36 (b) Each lobbyist shall be required to register on forms prepared by the clerk of the bBoard
37 of County Commissioners. The lobbyist shall state under oath his or her name, business address, the
38 name and business address of each principal represented, that the principal has actually retained the
39 lobbyist, the general and specific areas of legislative interest, and the nature and extent of any direct
40 business association or partnership with any current ~~member of the Board of County Commissioners,~~
41 county employee, or person sitting serving on an advisory decision-making body. Each lobbying firm
42 may register in the name of such firm, corporation or legal entity, provided the registration and the
43 payment of the lobbyist fees shall be for each of the persons who engage in lobbying as defined in this
44 article.

1 (c) Failure to register, or providing false information in the lobbyist registration form, shall
2 constitute a violation of this article.

3
4 ~~Sec. 2-702. Exemptions.~~

5 Sec. 2-681. Exemptions.

6
7 The following persons are not lobbyists as defined in this article ~~section 2-700(b)~~, and shall not
8 be required to register as lobbyists or to keep records as lobbyists:

9
10 (1) Leon County employees discussing government business;

11
12 (2) Law enforcement personnel conducting an investigation;

13
14 (3) Persons who communicate with ~~board members~~ County Commissioners or county
15 employees in an individual capacity for the purpose of self-representation, or on behalf of a family
16 member, without compensation or reimbursement;

17
18 (4) Consultants under contract with Leon County who communicate with County
19 eCommissioners or county employees regarding issues related to the scope of services in their contract;

20
21 (5) Any government officials or employees who are acting in their official capacity or in
22 the normal course of their duties, unless they are ~~proposing~~ submitting a bid or proposal in a
23 competitive procurement, or are government employees principally employed for, or whose substantial
24 duties pertain to, governmental affairs lobbying;

25
26 (6) Persons who make purely factual informational requests to a ~~member of the board of~~
27 county County eCommissioners, member of an advisory ~~a decision-making~~ body, or county employee
28 with no intent to affect a decision or recommendation on any item; and

29
30 (7) Persons or representatives of organizations contacted by a ~~member of the board of~~
31 County eCommissioners, member of an advisory body, ~~a decision-making board~~, or county employee
32 when the contact is initiated by that County Commissioner ~~board member~~, member of an advisory body
33 ~~decision-making board member~~, or county employee in his or her official capacity in the normal course
34 of his or her duties to obtain factual information only.

35
36 ~~Sec. 2-703. Validity of action.~~

37 Sec. 2-682. Validity of action.

38
39 The validity of any decision, action, or determination made by the Board of County
40 Commissioner ~~seommission~~, advisory body, ~~decision-making board~~ or county employee shall not be
41 affected by the failure of any person to comply with the provisions of this division. ~~article~~.

42
43 ~~Sec. 2-704. Quarterly compensation report.~~

44 Sec. 2-683. Quarterly compensation report.

1 Each lobbying firm shall file a compensation report, signed under oath, with the clerk of the
2 ~~b~~Board of ~~e~~County ~~e~~Commissioners for each calendar quarter during any portion of which such a
3 lobbyist or lobbyist firm was registered under this division article to represent a principal (hereinafter
4 “reporting period”).
5

6 (1) Each lobbying firm shall file a quarterly compensation report with the clerk of the ~~board~~
7 Board of County Commissioners for each calendar quarter during any portion of which the lobbyist or
8 one or more of the firm’s lobbyists were registered to represent a principal. The report shall include
9 the:

- 10
- 11 a. Full name, business address, and telephone number of the lobbying firm;
 - 12
 - 13 b. Name of each of the firm’s lobbyists; and
 - 14
 - 15 c. Total compensation provided or owed to the lobbying firm from all principals for the
16 reporting period, reported in one of the following categories: \$0.00; \$1.00 to
17 \$49,999.00; \$50,000.00 to \$99,999.00; \$100,000.00 to \$249,999.00; \$250,000.00 to
18 \$499,999.00; \$500,000.00 to \$999,999.00; \$1 million or more.
 - 19

20 (2) For each principal represented by one or more of the firm’s lobbyists, the quarterly
21 compensation report shall also include the:

- 22
- 23 a. Full name, business address, and telephone number of the principal; and
 - 24
 - 25 b. Total compensation provided or owed to the lobbying firm for the reporting period from
26 such principal, reported in one of the following categories: \$0.00; \$1.00 to \$9,999.00;
27 \$10,000.00 to \$19,999.00; \$20,000.00 to \$29,999.00; \$30,000.00 to \$39,999.00;
28 \$40,000.00 to \$49,999.00; or \$50,000.00 or more. If the category "\$50,000 or more" is
29 selected, the specific dollar amount of compensation must be reported, rounded up or
30 down to the nearest \$1,000.00.
 - 31

32 (3) The quarterly compensation reports shall be filed no later than 30 days after the end of
33 each reporting period. The four reporting periods are from January 1 through March 31, April 1 through
34 June 30, July 1 through September 30, and October 1 through December 31, respectively. The quarterly
35 compensation reports shall be filed in the form provided by the clerk of the Board of County
36 Commissioners, and the quarterly reporting shall commence on January 1 of each year.
37

38 ~~(4) Failure to file a required quarterly compensation report with the clerk of the board shall~~
39 ~~result in the imposition of a penalty equal to twice the annual lobbyist registration fee.~~
40

41 ~~**Sec. 2-705. Maintaining Registrations and Compensation Reports.**~~

42 **Sec. 2-684. Maintaining registrations and compensation reports.**
43

44 The clerk of the ~~b~~Board of ~~e~~County ~~e~~Commissioners shall accept and maintain the lobbyist
45 registrations and quarterly compensation reports, which shall be open for public inspection.
46

1 **Sec. 2-706. Prohibited conduct of county officials and employees.**

2
3 No member of the board of county commissioners or County employee of Leon County shall
4 solicit or accept as compensation, payment, favor, service, or thing of value from a lobbyist or principal
5 when such member of the board of county commissioners or County employee, as specified above,
6 knows, or with the exercise of reasonable care, should know, that it was given to influence a vote or
7 recommendation favorable to the lobbyist or principal.
8

9 **Sec. 2-707. Prohibited communication.**

10
11 (a) ~~Any form of communication, except for written correspondence, shall be prohibited~~
12 ~~regarding a particular request for proposal, request for qualification, bid, or any other competitive~~
13 ~~solicitation between:~~

14
15 (1) ~~Any person or person's representative seeking an award from such competitive~~
16 ~~solicitation; and~~

17
18 (2) ~~Any county commissioner or commissioner's staff, or any county employee~~
19 ~~authorized to act on behalf of the commission to award a particular contract.~~

20
21 (b) ~~For the purpose of this section, a person's representative shall include, but not be limited~~
22 ~~to, the person's employee, partner, officer, director, consultant, lobbyist, or any actual or potential~~
23 ~~subcontractor or consultant of the person.~~

24
25 (c) ~~The prohibited communication shall be in effect as of the deadline to submit the~~
26 ~~proposal, bid, or other response to a competitive solicitation.~~

27
28 (d) ~~The provisions of this section shall not apply to oral communications at any public~~
29 ~~proceeding, including pre-bid conferences, oral presentations before selection committees, contract~~
30 ~~negotiations during any public meetings, presentations made to the board, and protest hearings. Further,~~
31 ~~the provisions of this section shall not apply to contract negotiations between any employee and the~~
32 ~~intended awardee, any dispute resolution process following the filing of a protest between the person~~
33 ~~filing the protest and any employee, or any written correspondence with any employee, county~~
34 ~~commissioner, or decision-making board member, or selection committee member, unless specifically~~
35 ~~prohibited by the applicable competitive solicitation process.~~

36
37 (e) ~~The provisions of this section shall not apply to any purchases made in an amount less~~
38 ~~than the competitive bid threshold of \$20,000.00, as set forth in Leon County Purchasing Policy No.~~
39 ~~96-1, as amended.~~

40
41 (f) ~~The provisions of this section shall terminate at the time the board, or a county~~
42 ~~department authorized to act on behalf of the board, awards or approves a contract, rejects all bids or~~
43 ~~responses, or otherwise takes action which ends the solicitation process.~~

44
45 **Sec. 2-708. Penalties.**

1 ~~The penalties for an intentional violation of this article shall be those specified in F.S. §~~
2 ~~125.69(1), as amended, and shall be deemed supplemental to the penalties set forth in section 1-9 of~~
3 ~~this Code.~~

4
5 **Section 2. Conflicts.**

6
7 All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby
8 repealed to the extent of such conflict, except to the extent of any conflicts with the Tallahassee-Leon
9 County 2030 Comprehensive Plan as amended, which provisions shall prevail over any parts of this
10 ordinance which are inconsistent, either in whole or in part, with the said Comprehensive Plan.

11
12 **Section 3. Severability.**

13
14 If any word, phrase, clause, section, or portion of this Ordinance is declared by any court of
15 competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and
16 portions of this Ordinance shall remain in full force and effect.

17
18 **Section 4. Effective Date.**

19
20 This ordinance shall have effect upon becoming law.

21
22 DONE, ADOPTED AND PASSED by the Board of County Commissioners of Leon County,
23 Florida, this 18th day of June, 2019.



LEON COUNTY, FLORIDA

By:

Jimbo Jackson, Chairman
Board of County Commissioners

32 ATTESTED BY:

33 Gwendolyn Marshall, Clerk of Court
34 & Comptroller, Leon County, Florida

35
36
37 By:

Gwendolyn Marshall

38
39 APPROVED AS TO FORM:

40 Leon County Attorney's Office

41
42
43 By:

Herbert W. A. Thiele, Esq.

44 County Attorney
45
46
47

F96-00031