

**BOARD OF COUNTY COMMISSIONERS
LEON COUNTY, FLORIDA
REGULAR MEETING
July 12, 2022**

The Board of County Commissioners of Leon County, Florida met in regular session on July 12, 2022, in the County Commission Chambers. Present were: Chairman Bill Proctor, Vice-Chair Nick Maddox, and Commissioners Rick Minor, Brian Welch, Kristin Dozier, and Carolyn Cummings. Also present were County Administrator Vincent Long, County Attorney Chasity O'Steen, and Clerk to the Board Beryl H. Wood

Chairman Proctor called the meeting to order at 3:00 p.m.

Commissioner Dozier appeared virtually.

Invocation and Pledge of Allegiance

The Invocation was provided by Mr. Harshad Desai from the Hindu Temple of Tallahassee. The Pledge of Allegiance was provided by Chairman Proctor.

AWARDS AND PRESENTATIONS

- Presentation 2022 Neighborhood of the Year Awards
 - Vice-Chair Maddox introduced the awards program.
 - Christic Henry, Tallahassee-Leon County Council of Neighborhood Associations (CONA), thanked the Board for its support and congratulated the winners.
 - Mr. Leroy Peck, CONA, thanked the County for partnering with them and congratulated all.
 - Vice-Chair Maddox presented the winners of the awards, as follows:
 - 2022 Small Neighborhood of the Year – Blairstone Forest Community
 - 2022 Large Neighborhood of the Year – Lafayette Oaks Homeowners Association
 - 2022 Unincorporated Neighborhood of the Year – Landover Hills Homeowners Association
 - 2022 Neighbor of the Year – Amanda Herring
 - Amanda Herring thanked everyone for the recognition and opportunity.
 - Mr. Peck thanked everyone for the opportunity to build better communities in Leon County.
 - Commissioner Cummings commended all of the neighborhoods for their innovation. She gave special recognition to the Large Neighborhood of the Year, Lafayette Oaks, which is her neighborhood.
 - Commissioner Minor recognized Amanda Herring from District 3 as the Neighbor of the Year.
 - Commissioner Welch gave recognition to those that help build neighborhoods.
 - Vice-Chair Maddox applauded the diversity of the neighborhoods. He shared that these neighborhoods show how community-focused we are.
 - Commissioner Dozier congratulated all of the neighborhoods for their hard work. She also recognized that three of the winners are District 5 neighborhoods.
 - Chairman Proctor acknowledged CONA and the neighborhood winners.

- **ADDED** - Proclamation Recognizing Leon County Administrator Vincent S. Long, 2022 Winner of the International County/City Management Association's (ICMA) Highest Professional Honor, The Career Excellence Award.
 - Chairman Proctor presented the proclamation recognizing County Administrator Long as the 2022 Winner of the International County/City Management Association's (ICMA) Highest Professional Honor, The Career Excellence Award, for his outstanding leadership and setting of high standards within county government. He recognized former county commissioners and current constitutional officers that were present.
 - Mayor John Dailey, City of Tallahassee, congratulated the Neighborhoods and Neighbor of the Year. He presented a proclamation to County Administrator Long commending his leadership and receipt of the top award for local government CEO's.
 - Darryl Jones, School Board Chairman, praised County Administrator Long for the recognition by ICMA. He thanked County Administrator Long for being a champion for children, and acknowledged the infrastructure provided by the County, such as roads, paths, and sidewalks, that are necessary for children to arrive safely at school.
 - Commissioner Minor acknowledged the great work of County Administrator Long. He thanked County Administrator Long for all he has done.
 - Commissioner Welch commended County Administrator Long for his leadership.
 - Commissioner Cummings praised County Administrator Long for receiving the top award. She stated he was a jewel to the County and always has the best interests of the County in mind.
 - Vice-Chair Maddox applauded County Administrator Long for his leadership, and stated that he is a model for what good quality government looks like.
 - Commissioner Dozier celebrated County Administrator Long for the ICMA award and his commitment to innovation for Leon County.
 - Chairman Proctor concluded the accolades by expressing his appreciation for County Administrator Long as the ICMA winner.
 - County Administrator Long thanked everyone for the kind words and proclamations. He acknowledged the honor to be recognized by your peers and stated it was a humbling honor. He recognized the Leon County team, including Deputy County Administrator Alan Rosenzweig and County Attorney O'Steen, along with the Board and County employees. He thanked ICMA, his family, and the Board.

The meeting recessed at 3:58 pm for congratulatory refreshments.

The meeting was resumed by Chairman Proctor at 4:19 p.m.

Chairman Proctor called for a motion to allow Commissioner Dozier to participate in the Board meeting telephonically.

Commissioner Minor moved, seconded by Commissioner Welch, to allow Commissioner Dozier to telephonically participate in the Board meeting.

The motion carried 4-0 (Vice-Chair Maddox out of Chambers).

Chairman Proctor acknowledged Commissioner Minor's request to move for approval of the Proclamation presented to County Administrator Long.

Commissioner Minor moved, seconded by Commissioner Welch, to approve the proclamation recognizing Leon County Administrator Vincent S. Long, 2022 Winner of the International County/City Management Association's (ICMA) Highest Professional Honor, The Career Excellence Award.

The motion passed 6-0.

CITIZENS TO BE HEARD ON CONSENT AND NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission

- The following citizen provided virtual comments:
 - Sandy Noel, 4052 Baldwin Road, spoke in support of the appointment of Brandi Knight as the Leon County Health Department Administrator.

- The following citizen provided in-person comments:
 - Shari Morris, 2422 Pontiac Drive, spoke to the noise conditions in her neighborhood on Pontiac Drive coming from the Country Club in her area. She expressed concern about future development of the property. She also noted the conditions along the median on Orange Avenue between Jim Lee Road and S. Monroe Street and the need to enhance visibility. She also encouraged the Board to come up with innovative ways to keep college graduates in the area after graduation.
 - Chairman Proctor encouraged Ms. Morris to reach out to the City on their noise ordinance.

CONSENT

Vice-Chair Maddox moved, duly seconded by Commissioner Cummings, to approve the Consent Agenda, as presented. The motion carried 6-0.

1. Minutes: April 12, 2022 Regular Meeting and May 10, 2022 Regular Meeting

The Board approved Option #1: Approve the minutes of the April 12, 2022, Regular Meeting and May 10, 2022 Regular Meeting.

2. Payment of Bills and Vouchers

The Board approved Option #1: Approve the payment of bills and vouchers submitted for July 12, 2022 and preapprove the payment of bills and vouchers for the period of July 13, 2022 through September 12, 2022.

3. Commissioner Appointments to the Code Enforcement Board and the Water Resources Committee

The Board approved Options #1 and #2:

Option #1: Ratify Chairman Proctor's reappointment of a citizen, Claudette Cromartie, to the Code Enforcement Board for a three-year term ending July 31, 2025; and

Option #2: Ratify Commissioner Welch's appointment of a citizen, Brandon Boyd, to the Water Resource Committee for a four-year term ending July 31, 2026.

4. PULLED - Voluntary Annexation of Property Located at 4075 Centerville Road

5. State Emergency Management Preparedness and Assistance Trust Fund Base Grant Agreement for FY 2022-2023

The Board approved Option #1: Accept the Emergency Management Preparedness and Assistance (EMPA) Trust Fund Base Grant Agreement in the amount of \$105,806, and authorize the County Administrator to execute the Agreement, including any future modifications, subject to legal review by the County Attorney.

6. PULLED -Request to Schedule a Tax Equity and Fiscal Responsibility Act (TEFRA) Public Hearing for The Holy Comforter Episcopal School, Inc. Conduit Refinancing Request

7. Sheriff's Request for Utilization of Law Enforcement Trust Fund Assets

The Board approved Option #1: Approve the transfer of \$291,411 from the Law Enforcement Trust Fund to the Sheriff's Office General Operating budget for crime prevention and school resource deputy programs.

8. Proposed Resolution Authorizing Conveyance of Easement Interest in County Amtrak Complex at 912-918 Railroad Avenue to the City of Tallahassee

The Board approved Options #1 and #2:

Option #1: Adopt the Resolution authorizing the conveyance of a perpetual parking and maintenance easement interest in the County's Amtrak Complex, located at 912-918 Railroad Avenue, to the City of Tallahassee, and authorize the Chairman to execute the associated Easement Agreement, subject to legal review by the County Attorney; and

Option #2: Authorize the Chairman and/or County Administrator to execute any associated documents subject to legal review by the County Attorney.

9. Interlocal Agreement with the City of Tallahassee on the State Housing Initiative Partnership

The Board approved Options #1 - #4:

Option #1: Approve the proposed Interlocal Agreement with the City of Tallahassee on the State Housing Initiative Partnership and authorize the County Administrator to execute the Agreement;

Option #2: Adopt the Resolution approving the proposed revisions to FY 2021-2023 Leon County SHIP Local Housing Assistance Plan;

Option #3: Approve the proposed expenditures for the FY 2022-2023 SHIP allocation and authorize the County Administrator to reallocate funds within the State Housing Initiative Partnership program when necessary to maximize opportunities to increase or preserve affordable housing; and

Option #4: Approve the Resolution and associated Budget Amendment realizing funding from the Housing Finance Authority of Leon County in the amount of \$70,000, to support the Phase I redevelopment of the Orange Avenue Apartments.

10. Appointment of the Leon County Health Department Administrator

The Board approved Option #1: Concur with the appointment of Brandi Knight as the Administrator of the Florida Department of Health in Leon County.

- Vice-Chair Maddox recognized Ms. Brandi Knight for her appointment as the new Leon County Health Department Administrator.
- Chairman Proctor commended Ms. Knight.

11. County Commitment of Funding Match for the Low-Income Pool for Bond Community Health Center, Neighborhood Medical Center, and Apalachee Center, Inc.

The Board approved Options #1 - #3:

Option #1: Approve up to \$301,942 in Primary Healthcare Competitive Provider Reimbursement Pool funding for primary health care category as a local match for the Low-Income Pool funding for Bond Community Health Center (\$116,593) and Neighborhood Medical Center (\$185,349);

Option #2: Approve up to \$337,800 in Baker and Marchman funding as a local match for the Low-Income Pool funding for Apalachee Center Inc.; and

Option #3: Authorize the County Administrator to execute all necessary documents related to the implementation of the Low-Income Pool, subject to legal review by the County Attorney.

12. Acceptance of Florida Health Literacy Initiative Grant and #PlantWildflowers Nationwide Library Initiative Grant for FY 2022

The Board approved Option #1: Accept the Florida Health Literacy Initiative (\$5,000) and #PlantWildflowers Nationwide Library Initiative (\$1,000) grants and approve the Resolution and associated Budget Amendment Request to realize the \$6,000 into the FY 2022 budget.

13. Joint Project Agreement with the City of Tallahassee for the Water and Wastewater Infrastructure Relocation for Maylor Road Drainage Improvement Project

The Board approved Option #1: Approve the Joint Project Agreement with City of Tallahassee for the water and wastewater infrastructure relocation for Maylor Road Drainage Improvement Project, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

14. PULLED - Approval of Rivers Landing Phase IIA – Replat

15. Approval of the Plat for Unit 4 of Chastain Manor Phase 2 Subdivision

The Board approved Option #1: Approve the plat for Unit 4 of Chastain Manor Phase 2 Subdivision for recording in the Public Record.

16. Third Performance Agreement and Surety Device for Unit 2 of Chastain Manor Phase 2 Subdivision

The Board approved Option #1: Accept the Third Performance Agreement and Surety Device for Unit 2 of Chastain Manor Phase 2 Subdivision and authorize the County Administrator to execute the Agreement and any future extensions thereto.

17. PULLED - Proposed Revisions to Policy No. 21-6, “County Tourism Event Grant Programs”

Procurements: (These items are included under Consent.)

18. Authorization of Continuing Service Contracts for Sidewalk Construction

The Board approved Option #1: Authorize the County Administrator to execute contracts for sidewalk and associated work, continuing services with Allen’s Excavation and Sandco, LLC, subject to legal review by the County Attorney.

19. Bid Award for Construction of the Belair Phase II Wastewater Retrofit

The Board approved Option #1: Approve the bid award to Dowdy Corporation, in the amount of \$1,187,000 for construction of the Belair Phase II Wastewater Retrofit, and authorize the County Administrator to execute the Agreement, subject to legal review by the County Attorney.

Status Reports: (These items are included under Consent)

20. Public Information Campaign to Increase Awareness of Burning-Related Air Quality Issues

The Board approved Option #1: Accept the report on nuisance burning and air quality public information campaign and coordination.

21. May 2022 Quarterly Economic Dashboard Report

The Board approved Option #1: Accept the May 2022 Quarterly Economic Dashboard Report.

22. PULLED - Lake Munson Update

23. PULLED - Update Regarding Curbside Collection Service Provided by Waste Pro, Inc.

CONSENT ITEMS PULLED FOR DISCUSSION

4. Voluntary Annexation of Property Located at 4075 Centerville Road

This item was pulled from Consent by Chairman Proctor.

County Administrator Long introduced the item.

Chairman Proctor expressed concern about the annexation process. He requested a study of annexations that have occurred over the past 20 years. He expressed the need to help minority communities become aware of the annexation process and associated City utilities and services.

Commissioner Welch clarified that he wanted his constituents to have access to all utilities. He asked about the process, noting that this agenda item was a voluntary annexation, and the builder was requesting the annexation. He clarified with County Administrator Long that the builder would incur the costs to extend City services. He stated his support for reaching out to adjacent neighborhoods to see if they wanted to receive City services. He also stated his support for reaching out to the City.

Vice-Chair Maddox addressed the report the Chairman was requesting concerning annexations. He confirmed with County Administrator Long that staff could provide a report by email, rather than an agenda item. Vice-Chair Maddox suggested bringing the issue up at a Mayor/Chair meeting. He asked the County Administrator about City-initiated annexations.

- County Attorney O'Steen stated that Barry Wilcox, Director of DSEM, could share information concerning an involuntary annexation effort by the City 20 years ago.
- Mr. Wilcox stated there was an annexation effort led by the City in 2002 for the triangle area of Woodville Highway and Capital Circle. However, the annexation was not approved by the voters. Various property owners in the area subsequently requested voluntary annexation.

Chairman Proctor commented on the failed referendum, the cost of City services, and voting in City elections.

Vice-Chair Maddox shared that being annexed into the City comes with a cost. Some may be unwilling to pay the cost to be in the City. He recommended a workshop on the process of annexation.

Commissioner Minor concurred with Vice-Chair Maddox on the need for community outreach.

Commissioner Cummings thanked Chairman Proctor for raising this issue, especially for citizens on the southside. She expressed support for community outreach.

Vice-Chair Maddox indicated that there is an annexation process in place that works. He shared that information is needed to highlight the process.

- County Administrator Long stated that staff can bring information back to the Board.

Vice-Chair Maddox asked if a single piece of property that is part of a neighborhood could be annexed, or would the whole neighborhood or a group of properties have to be annexed.

- County Attorney O'Steen replied that annexations must meet statutory requirements and Leon County Code requirements. A single piece of property in the middle of a subdivision that is not contiguous to the municipal boundaries would not meet the requirements. Annexation requires a case-by-case analysis. She stated that the southern triangle annexation that Mr. Wilcox alluded to was litigated. The County took the position that some of the properties being annexed did not meet the statutory requirements for annexation.

Commissioner Dozier stated she felt they were on the right track.

Chairman Proctor stated that the process does not work satisfactorily. He recalled the Lake Munson Protection Zone and the duty to protect it. He shared his stance that he wanted all neighboring communities to have the same services.

Commissioner Welch moved, duly seconded by Vice-Chair Maddox, to approve Option #1: Do not object to the proposed voluntary annexation of property owned by Kendall Hill, LLC, located at 4075 Centerville Road. The motion carried 5-1. (Chairman Proctor opposed).

6. PULLED - Request to Schedule a Tax Equity and Fiscal Responsibility Act (TEFRA) Public Hearing for The Holy Comforter Episcopal School, Inc. Conduit Refinancing Request

This item was pulled from Consent by Chairman Proctor.

County Administrator Long introduced the item.

Chairman Proctor requested clarification that public money was not inadvertently supporting a private school.

- County Administrator Long stated that these were not dollars that a public school would be in competition for. The item is a request for the Board to take the required legal steps to enable an eligible entity, Holy Comforter School, to apply for bond financing. A public hearing is required, and the Board has done this in the past. He explained this is a refinancing of existing debt.

- County Attorney O’Steen confirmed that public dollars were not being transferred to finance a private school.

Commissioner Cummings requested clarification that this TEFRA hearing was similar to hearings that have been done for public housing, and that no County funds are involved.

- County Administrator Long stated that it is very similar.

Commissioner Welch moved, duly seconded by Commissioner Minor, to approve Option #1: Schedule a Tax Equity and Fiscal Responsibility Act (TEFRA) public hearing to consider issuance of debt refinancing for Holy Comforter Episcopal School, Inc. for Tuesday, September 13, 2022, at 6:00 p.m. The motion carried 6-0.

14. PULLED - Approval of Rivers Landing Phase IIA – Replat

This item was pulled from Consent by Commissioner Minor.

County Administrator Long introduced the item.

Commissioner Minor stated that his wife is a realtor and based on the appearance of a conflict, he recused himself.

Commissioner Welch moved, duly seconded by Commissioner Cummings, to approve Option #1: Approve Rivers Landing Phase IIA – Replat for recording in the Public Record. The motion carried 5-0. (Commissioner Minor recused).

17. PULLED - Proposed Revisions to Policy No. 21-6, “County Tourism Event Grant Programs”

This item was pulled from Consent by Commissioner Dozier.

County Administrator Long introduced the item.

Commissioner Dozier commended staff for their review of the entire policy. She agreed with the changes to the policy. She commented on the out-of-cycle grant process. She suggested adding to the policy that if the Director decides to issue funding out-of-cycle, that the evaluation should be based on current grant review criteria and the funding recommendation be in line with what the organization would have qualified for.

Commissioner Dozier moved, duly seconded by Commissioner Minor, to approve Option #1 as amended: Adopt the proposed revisions to Policy No. 21-6, “County Tourism Event Grant Programs”, and add that if the Tourism Division Director advances an out-of-cycle request, that the funding recommendation should consider current grant review criteria and what the organization would have been eligible for. The motion carried 6-0.

22. PULLED - Lake Munson Update

This item was pulled from Consent by Commissioner Dozier.

County Administrator Long introduced the item.

Chairman Proctor commented on the septic tanks on the properties around Lake Munson and upstream.

Commissioner Dozier commented on the grant available from FDEP.

The following citizens provided in-person comments:

- Linda Rivers, 5312 Trinidad Drive, property owner on Lake Munson, discussed the community distrust and doubt that any steps will be taken to improve the Lake. She expressed frustration with the progress of the septic to sewer project.
- Terry Ryan, 2538 Stonegate Drive, Tallahassee Sewage Advocacy Group, spoke in support of including Munson Landing Road in the septic to sewer project. He expressed concern on the source of the toxins flowing from the City into Lake Henrietta and further into Lake Munson. He stated that the TMDL limit at Lake Munson is 0.765 and the State Statutory Nitrogen limit at Wakulla Springs is 0.35. He expressed that the goal for Lake Munson should be 0.35, the same as Wakulla Springs. He asked for the closure of the Gil Waters Preserve Park due to health issues. He requested the removal of algal blooms in close proximity to residences.
- Max Epstein, 1001 San Luis Road, shared his support for a \$3 million DEP Innovative Technologies grant opportunity. The grant would provide for a master stormwater plan to include all of the City/County/Blueprint current and future projects, nutrient testing at Lake Munson, and short-term objectives of removing the algae from the top of the Lake and the muck from the bottom of the Lake. He also recommended pumps to prevent stagnant water where highly toxic cyanobacteria can grow.

The following citizen provided virtual comments:

- Mike Elfenbein, Charlotte County, introduced himself as the Conservation Chair of the Cypress Chapter of the Izaak Walton League of America, and Chairman of the Charlotte County Soil & Water Conservation District. He discussed a water quality project they are working on for Lake Okeechobee, which has nutrient pollution issues similar to the issues at Lake Munson. He spoke regarding a DEP grant opportunity to address nutrient removal from Lake Munson and stated that the grant deadline is next Friday. He offered to work with the County.

Chairman Proctor shared his support for pursuing the DEP grant.

Vice-Chair Maddox asked the County Administrator if the County has evaluated the DEP grant.

- County Administrator Long stated that staff will look into the DEP grant opportunity. He noted the millions of dollars that have been invested in addressing the water quality of Lake Munson. He stated that past science guidance had indicated that the muck on the bottom of the Lake should not be disturbed. He indicated that staff is open to looking at new, innovative concepts.
- Anna Padilla, Stormwater Management Coordinator, Public Works, stated that the nitrogen limits are set by DEP and enforced by DEP. She stated that staff

just received the information on the DEP grant and will look into the opportunities for grant funding.

Vice-Chair Maddox made a motion, seconded by Commissioner Minor, to authorize the County Administrator to evaluate the DEP grant and submit an application, bring back a report on adopting local water quality standards for nutrient loading consistent with the standards for Wakulla Springs, and provide a status report on the progress of the grant application.

Commissioner Dozier stated her support of the motion. She reflected on the work already done by Mr. Epstein and Mr. Ryan, and requested that staff work with the community partners. She reflected on the health concerns. She confirmed with County Administrator Long that a status report on the ongoing and current stormwater projects would be provided. She stated her support of a stormwater master plan and the use of the products harvested from the Lake to possibly grow hemp. She confirmed with County Administrator Long that testing information will be included in the agenda item.

Chairman Proctor reflected on the Blueprint Segment Plan, and asked if the motion could include a look at creating a stormwater master plan. He reflected on the City's responsibility.

Vice-Chair Maddox asked County Administrator Long if the stormwater master plan would best be made through the County or Blueprint.

- o County Administrator Long replied Blueprint.

Commissioner Dozier shared that this was a City and County issue in the long term.

Commissioner Dozier moved, seconded by Commissioner Minor, to approve Option #1 as amended: Accept the status update on Lake Munson; authorize the County Administrator to evaluate the DEP Innovative Technologies Grant opportunity for Lake Munson and, based on project eligibility, submit a grant application; and direct staff, as part of a future Blueprint agenda item, to provide a report with information on adopting local water quality standards for nutrient loading consistent with Wakulla Springs; provide an analysis of the benefits to Lake Munson from the ongoing and current stormwater projects; testing information; and provide information related to the stormwater master plan. The motion carried 6-0.

23. PULLED - Update Regarding Curbside Collection Service Provided by Waste Pro, Inc.

This item was pulled by Commissioner Dozier.

County Administrator Long introduced the item.

Commissioner Dozier expressed her concern about the liquidated damages assessed against Waste Pro and the number of complaints. She noted the contract is up for renewal in 2023. She is not comfortable with the report, and strongly encouraged the Board to look at the contract process next year and explore contracting with another vendor. She moved for approval of the status report and expressed appreciation for staff's hard work on this item.

Commissioner Welch shared his concern with the services provided by Waste Pro. He inquired of the County Administrator the length of the Waste Pro contract.

- County Administrator Long confirmed with Deputy County Administrator Rosenzweig that the contract length was 7 years with a 3-year add-on. There have also been extensions to the contract. He stated that an agenda item for the solicitation of services will be coming up within the next several months.

Commissioner Welch inquired of the number of providers that typically bid for the contract.

- County Administrator Long stated that it fluctuates, but could be from two to five providers.

Commissioner Welch then confirmed with the County Administrator that the city also uses Waste Pro, and that Waste Pro is the only provider in the County. He stated that it is the County's duty to ensure that quality services are provided to the community.

Commissioner Cummings asked if the number and nature of complaints noted in the report were typical.

- County Administrator Long stated that that when the vendor's level of service is unacceptable, this is noted in the quarterly reports provided to the Board. The issues evolve and the County takes a very active role with following up with the vendor to ensure the best services for the community.

Commissioner Minor expressed concern about the current level of service from Waste Pro and stated that in his opinion Waste Pro is on notice.

Vice-Chair Maddox confirmed with County Administrator Long that the solicitation for services would be coming up within the next couple of months.

Commissioner Dozier expressed concern about the widespread concerns on the level of service, and the issues that have evolved. She expressed the need for a robust solicitation process to attract as many bids as possible.

Chairman Proctor asked the County Administrator if the complaints experienced in the County are common in other regions.

- County Administrator Long stated that the service issues the County is experiencing is common in the business. He also stated that he expects the price for the services to increase dramatically for the next contract due to the current marketplace.

Chairman Proctor expressed concern about the complaints, as well as worker shortages. He reflected on the cost of the services and the limited number of vendors in the industry. He reflected on a possible waste to energy program.

Commissioner Dozier moved, seconded by Commissioner Cummings, to approve Option #1: Accept the status update regarding curbside collection service through Waste Pro, Inc. The motion carried 6-0.

GENERAL BUSINESS

24. 2022 Florida Legislative Session Final Report and Request to Schedule the Board Workshop on 2023 State and Federal Legislative Priorities

County Administrator Long introduced this item. He stated it sought Board approval of the 2022 Florida Legislative Session Final Report, and the scheduling of a workshop on the 2023 State and Federal Legislative Priorities for October 25, 2022, at 1:00 p.m.

Commissioner Minor moved, seconded by Commissioner Cummings, to approve Options #1 and #2:

Option #1: Accept the 2022 Florida Legislative Session Final Report; and

Option #2: Schedule the Board Workshop on the 2023 State and Federal Legislative Priorities for October 25, 2022, at 1:00 p.m.

The motion carried 5-0. (Vice-Chair Maddox out of Chambers).

25. Status Update on the Tourist Development Tax Funds Allocated to the Community Redevelopment Agency

County Administrator Long introduced this item. As requested during the Board's June 14, 2022, meeting, this item provides a status update on the disbursement of the Tourist Development Tax (TDT) funds allocated to the Community Redevelopment Agency (CRA) in accordance with the tri-party Interlocal Agreement between the County, City, and CRA Board.

The following citizen provided in-person comments:

- Max Epstein, 1001 San Luis Road, spoke in support of a new round of grants from the CRA. He asked that politics not get in the way of the process.

Chairman Proctor invited Kerri Post, Director of Tourism Development, to speak.

- Ms. Post stated that she does not have any hesitation at this point for the CRA to administer another grant program. She confirmed that both COCA and the Tourist Development Office administer grant programs using Tourist Development Tax funds.

Commissioner Dozier noted that the County has been waiting 5 years for the grant funding to be disbursed. She reflected on the steps to change the current Interlocal Agreement with the City and CRA and stated that an amendment may be needed. She stated that the new CRA Director now reports directly to the CRA Board.

Chairman Proctor reflected on the process to amend the Interlocal Agreement. He noted the County was previously on the CRA Board.

- County Attorney O'Steen stated that the only way to change the structure of the CRA and role of the County is to amend the Interlocal Agreement, which would

require the approval of the City Commission, CRA Board (which is effectively the City Commission), and the County Commission.

Commissioner Dozier commented that the City will be taking the issue up in September, and that the grant process should be reviewed at that time. She believed that they are capable of coming up with a process.

Commissioner Cummings moved, duly seconded by Commissioner Welch, to approve Option #1: Accept the status report on the Tourist Development Tax Funds allocated to the Community Redevelopment Agency. The motion carried 6-0.

26. Ratification of Board Actions Taken at the June 21, 2022, Fiscal Year 2023 Budget Workshop

County Administrator Long introduced this item. He stated it sought the Board's ratification of actions taken at the June 21, 2022, Fiscal Year 2023 Budget Workshop concerning the development of the FY 2023 Tentative Budget.

Commissioner Cummings commended staff for the information provided on the budget. She made a motion for Options #1 through #21, with an amendment to Option #7 to include County employees who have reached the ceiling of their current pay grade.

Commissioner Dozier reflected on the proposed amendment to Option #7. She confirmed with the County Administrator that there are only a handful of employees who are at the ceiling of their current pay grade.

- County Administrator Long replied that it would not constitute a budgetary issue to provide the 5% pay increase for those employees.

Chairman Proctor reflected on the fairness of the motion and stated his support.

Commissioner Minor confirmed that the amendment does not include a pay raise for the County Commissioners.

Commissioner Cummings moved, seconded by Chairman Proctor, to approve:

Option #1: Ratify the direction provided by the Board during the June 21, 2022, FY 2023 Budget Workshop;

Option #2: Approve the new pay plan establishing a minimum wage of \$15/hour effective October 1, 2022, and approve the associated revisions to the Leon County Personnel Policies;

Option #3: Approve the hiring of an Affordable Housing Coordinator in FY 2022 to immediately begin implementing the County's increased SHIP funding allocation;

Option #4: Authorize the County Administrator to enter into an agreement with the Kearney Center, subject to legal review by the County Attorney, approving the use of CARES funds to reimburse the Kearney Center for expenses incurred housing homeless clients during the pandemic subject to the County being reimbursed by FEMA, as specified in the preliminary budget overview item;

Option #5: Authorize the County Administrator to execute a contract with the Interim Medical Examiner, subject to legal review by the County Attorney, and adopt the related Fee Schedule;

Option #6: Approve the FY 2022 Resolution and Budget Amendment which funds capital improvement projects, purchasing new ambulances and the Sheriff's additional unanticipated off-site medical expenditures as specified in the preliminary budget overview item;

Option #7 as amended: Direct the County Administrator to include 5% raises for County and Constitutional Officer employees in the Preliminary FY 2023 Budget, including employees who have reached the ceiling of their current pay grade range;

Option #8: Approve the FY 2022 Budget Amendment allocating \$25,000 from general fund contingency for Frenchtown Rising events and bring back a budget discussion item during the FY 2024 budget process to consider future funding;

Option #9: Approve \$60,000 to America's Second Harvest of the Big Bend for the purchase of a truck for the Mobile Pop-up Pantry Program;

Option #10: Direct staff to bring back an agenda item on the establishment of the Trusted People Neighborhood Engagement Steering Committee in partnership with the City of Tallahassee and Children's Services Council of Leon County as a focus group comprised of leaders and stakeholders of the neighborhood with the highest food insecurity rates to connect human service providers and resources with residents of the neighborhoods for greater awareness and access;

Option #11: Approve \$5,000 annually to conduct programming and events in partnership with the City of Tallahassee, Children's Services Council of Leon County, and the United Way of the Big Bend that directly engage neighborhood leaders and stakeholders to raise awareness of available resources in the community for basic needs, enhanced quality of life, and economic pros

Option #12: Direct staff to participate in the Florida Department of Health in Leon County's "Grow Leon" Initiative and partner with agencies such as Florida A&M University and University of Florida Institute of Food and Agricultural Sciences (IFAS) to support the collaboration and coordination of the local food system to address food insecurity in the community;

Option #13: Establish the Neighborhood Engagement and Community Partnerships Manager position within the Office of Human Services and Community Partnerships to fully realize and implement the recommendations and solutions identified during the neighborhood meetings on food insecurity;

Option #14: Accept the status report on County boat landing improvements and renovations;

Option #15: Accept the update on the federal Infrastructure Investment and Jobs Act;

Option #16: Approve the creation of a Grants Coordinator position within the Office of Financial Stewardship in the FY 2022 budget;

Option #17: Approve the option agreement for the Thomasville Road Property (which affords the County the opportunity to purchase this property within the next 12 months), direct staff to continue to work with the City/School Board to assist financially in the purchase of the properties associated with the Lake Hall School House and encourage the Friend of the Lake Hall School House to continue to identify other possible funding sources;

Option #18: Approve the Florida Civil Rights Museum, Inc.'s funding request in the amount of \$60,000 and direct the County Administrator to increase the use of General Fund Balance in the Preliminary FY 2023 Budget;

Option #19: Establish the maximum countywide millage rate for FY 2023 at 8.3144;

Option #20: Establish the maximum Emergency Medical Services (EMS) Municipal Services Taxing Unit (MSTU) for FY 2023 at 0.5 mills; and

Option #21: Authorize the purchase of new ambulances from Rev RTC, Inc. d/b/a Hall-Mark RTC utilizing the Florida Sheriff's Association cooperative purchasing agreement and authorize the County Administrator to execute any relevant documents and agreements and any future modifications, subject to legal review by the County Attorney.

The motion carried 6-0.

27. Acceptance of Federal Grants for Renovations to the Old Concord School

County Administrator Long introduced this item. He stated this item sought Board acceptance of a \$3.6 million Department of Economic Opportunity (DEO) Small Cities Community Development Block Grant – Coronavirus (CDBG-CV) and a \$1.0 million federal appropriation through the U.S. Department of Housing and Urban Development (HUD) for renovations of the Old Concord School.

Commissioner Welch acknowledged and thanked staff for their efforts in the Miccosukee Community.

Commissioner Cummings thanked the County's legislative lobbyists and commended the school and the Miccosukee Community. She thanked the County Administrator for the contribution.

Chairman Proctor applauded Congressman Al Lawson's efforts to assist with this grant and commended the spirit of the Miccosukee Community.

Vice-Chair Maddox moved, duly seconded by Commissioner Welch, approval of Options #1 - #4:

Option #1: Accept the Department of Economic Opportunity's (DEO) Small Cities Community Development Block Grant – Coronavirus (CDBG-CV) in the amount of \$3,604,207, and authorize the County Administrator to execute the forthcoming agreement, including any future modifications, subject to legal review by the

County Attorney;

Option #2: Accept the U.S. Department of Housing and Urban Development (HUD) grant of \$1,000,000 and authorize the County Administrator to execute the forthcoming agreement, including any future modifications, subject to legal review by the County Attorney;

Option #3: Approve the Resolution and associated Budget Amendment for the Small Cities Community Development Block Grant Coronavirus (CDBG-CV) grant in the amount of \$3,604,207 and the U.S. Department of Housing and Urban Development (HUD) grant of \$1,000,000 realizing the funds into the FY 2022 budget; and

Option #4: Adopt the Resolution adopting a policy for the protection of individuals engaging in non-violent civil rights demonstrations as a condition of the Department of Economic Opportunity's (DEO) Small Cities Community Development Block Grant Coronavirus (CDBG-CV) grant.

The motion carried 6-0.

28. Full Board Appointments to the Big Bend Health Council, the CareerSource Capital Region Board, and the Investment Oversight Committee

County Administrator Long introduced this item. He stated it sought the full Board's consideration of the appointment of citizens to the Big Bend Health Council, the CareerSource Capital Region Board, and the Investment Oversight Committee.

Vice-Chair Maddox moved, duly seconded by Commissioner Welch, approval of Options #1 and #2:

Option #1: Reappoint two citizens, Nathaniel Myers and Keemasheka Jones, to the health care provider seats on the Big Bend Health Council for two-year terms ending July 31, 2024; and

Option #2: Appoint two citizens, Dr. Steven Harris and Wendy Wriggins Ernst, to the health care consumer seats on the Big Bend Health Council for two-year terms ending July 31, 2024.

The motion carried 6-0.

Vice-Chair Maddox moved, seconded by Commissioner Welch, to approve Options #3 and #4: Reappoint one citizen, Amy (Beth) Cicchetti, to the CareerSource Capital Region Board for a three-year term ending June 30, 2025; and

Option #4: Reappoint two citizens, Ben Watkins and Renee McNeill, to the Investment Oversight Committee for three-year terms ending July 31, 2025.

The motion carried 6-0.

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

29. REMOVED - First and Only Public Hearing to Consider an Ordinance Amending the Official Zoning Map to Change the Zoning Classification from Residential Acre (RA) Zoning District to Single- and Two-Family Residential (R-3) Zoning District for 32.18 Acres Located at 3762 Capital Circle NW

County Administrator Long reported that the revised agenda indicates that Item 29 has been removed from the agenda. The applicant has tabled this item for the time being.

30. First and Only Public Hearing to Approve a Resolution Imposing Non-Ad Valorem Assessments for Sewer Service for Certain Real Property in Annawood, and a Resolution Adopting the Annawood Non-Ad Valorem Assessment Roll, and Certification of the Entire Roll to the Tax Collector

County Administrator Long announced the Public Hearing. He stated this item requests the Board conduct the first and only public hearing to consider adoption of a resolution imposing non-ad valorem assessments for the purpose of collecting the full amount of all charges related to sewer service for certain real property located in the Annawood subdivision, and a resolution adopting a non-ad valorem assessment roll, and certification of the entire assessment roll to the Tax Collector.

Commissioner Welch moved, duly seconded by Commissioner Minor, for approval of Options #1 and #2:

Option #1: Conduct the first and only public hearing and approve the Resolution imposing Non-Ad Valorem Assessments for Sewer Service for certain real property in Annawood; and

Option #2: Conduct the first and only public hearing and approve the Resolution adopting the Annawood Non-Ad Valorem Assessment Roll and authorize the Certification of the Entire Roll to the Tax Collector.

The motion carried 6-0.

31. First and Only Public Hearing to Approve the Resolution Adopting the Solid Waste Disposal Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to Tax Collector

County Administrator Long announced the Public Hearing. He stated that as required by Florida Statutes, this Public Hearing provides for the adoption of an assessment roll for all properties being assessed for the first time, and certification of the entire assessment roll for Solid Waste Disposal Services.

The following citizen provided virtual comment:

- Prncilla Brown-Jefferson stated that after speaking with staff today, she no longer had any questions.

Commissioner Welch moved, duly seconded by Vice-Chair Maddox, for approval of Option #1: Conduct the first and only public hearing and approve the Resolution adopting the Solid Waste Disposal Services Non-Ad Valorem Assessment Roll and authorize the certification of the entire Roll to the Tax Collector.

The motion carried 6-0.

32. First and Only Public Hearing to Approve the Resolution Adopting the Fire Rescue Services Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to the Tax Collector

County Administrator Long announced the Public Hearing. He stated as required by Florida Statutes, this Public Hearing provides for the adoption of an assessment roll for all properties being assessed for the first time, and certification of the entire assessment roll, for Fire Rescue Services.

The following citizen provided a virtual comment:

- Princilla Brown-Jefferson stated that after speaking with staff today, she no longer had any questions.

Chairman Proctor asked if this assessment was equitable.

- Deputy County Administrator Rosenzweig stated that the assessments are based on a study that allocated the cost equitably across both the City and the County based on the distance to a fire station.

Vice-Chair Maddox moved, duly seconded by Commissioner Minor, for approval of Option #1: Conduct the first and only public hearing and approve the proposed Resolution adopting the Fire Rescue Services Non-Ad Valorem Assessment Roll and authorize the certification of the entire Roll to the Tax Collector.

The motion carried 6-0.

33. First and Only Public Hearing to Approve the Resolution Adopting the Stormwater Non-Ad Valorem Assessment Roll and Certification of the Entire Roll to Tax Collector

County Administrator Long announced the Public Hearing. He stated as required by Florida Statutes, this Public Hearing provides for the adoption of an assessment roll for all properties being assessed for the first time, and certification of the entire assessment roll for Stormwater Management.

Commissioner Cummings moved, duly seconded by Commissioner Minor, for approval of Option #1: Conduct the first and only public hearing and approve the Resolution adopting the Stormwater Non-Ad Valorem Assessment Roll and authorize the certification of the entire Roll to the Tax Collector.

The motion carried 6-0.

The meeting recessed at 6:05 p.m. for a short break.

The meeting was resumed by Chairman Proctor at 6:30 p.m.

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

- **NONE**

COMMENTS/DISCUSSION ITEMS

County Attorney O’Steen:

- Wished everyone a great summer break.

County Administrator Long:

- Expressed his appreciation to the Board and the Chairman.

COMMISSIONER DISCUSSION ITEMS

Commissioner Welch:

- Thanked Blueprint staff for the grand opening of the Skateable Art Park on FAMU Way.
- Encouraged everyone to visit ReimagineKillearnCC.com to see the private investor’s plans for the redesign and redevelopment of the country club.

Commissioner Cummings:

- Commended Leon County Schools for receiving a B grade for 2021-2022.
- Acknowledged the County Administrator and the Chairman for their support of the Tallahassee Branch of the National Association of University Women. She requested a proclamation recognizing the National Association of University Women to be presented at the 73rd National Convention in Orlando to be held July 28-31, 2022.

Commissioner Cummings moved, seconded by Vice-Chair Maddox, to approve a proclamation recognizing the National Association of University Women to be presented at the 73rd National Convention in Orlando to be held July 28-31, 2022.

The motion carried 6-0.

Commissioner Dozier:

- Requested a proclamation to recognize the 30th anniversary of the Capital Medical Society’s We Care Network, to be presented in Chambers at the Board’s September 13th meeting.

Commissioner Dozier moved, seconded by Vice-Chair Maddox, to approve a proclamation to recognize the 30th anniversary of the Capital Medical Society’s We Care Network.

The motion carried 6-0.

- Discussed the development restrictions on the 18 acres of land on Eisenhower Street previously transferred by the County to Innovation Park. She requested that the County Administrator and County Attorney work with the Director of Innovation Park to look at options concerning the restrictions on the property.
- Wished everyone a great summer.

Commissioner Minor:

- Commissioner Minor recognized his 3 summer interns who will work until July 29th.
- Congratulated Chief Abrams for Leon County EMS receiving the 2022 American Heart Association Mission: Lifeline EMS Gold Plus Award.
- Recognized the summer break and encouraged everyone to enjoy.

Vice-Chair Maddox:

- Wished everyone a great summer.

Chairman Proctor:

- Commended the County Administrator for his ICMA award, and asked Board members to attend the annual conference in Columbus, Ohio, if their schedule permits.
- Requested permission to use his travel budget to travel to the U.S. Black Chamber of Commerce National Conference & School of Chamber Management, in Washington DC, on July 14-16, 2022.

Vice-Chair Maddox moved, seconded by Commissioner Cummings, to approve Chairman Proctor's travel to the U.S. Black Chamber of Commerce National Conference & School of Chamber Management, in Washington DC, on July 14-16, 2022. The motion carried 6-0.

- Requested Board approval of staff's participation in two meetings hosted by the Chairman, including one meeting in the Woodville Community to address the new proposed development by D.R. Horton, and another on septic and sewer issues related to Lake Munson.

Vice-Chair Maddox moved, seconded by Commissioner Minor, to approve staff participation at Chairman-held meetings in the Woodville Community to address the new proposed development by D.R. Horton and a separate meeting on septic and sewer issues related to Lake Munson. The motion carried 6-0.

- Requested that staff attend a Chairman-held meeting to engage in the conversation on poverty and inequity in zip code 32304.

Vice-Chair Maddox moved, seconded by Commissioner Minor, to approve staff participation at a Chairman held meeting to engage in the conversation on poverty and inequity in zip code 32304. The motion carried 6-0.

RECEIPT AND FILE:

- Capital Region Community Development District meeting minutes of August 12, 2021, October 14, 2021, November 18, 2021, January 13, 2022, February 10, 2022, and April 14, 2022.
- Canopy Community Development District proposed Budget Fiscal Year 2023.

ADJOURN:

There being no further business to come before the Board, the meeting was adjourned at 8:03 p.m.

ATTEST:



BY: Bill Proctor
Bill Proctor, Chairman
Board of County Commissioners

BY: Gwendolyn Marshall Knight
Gwendolyn Marshall Knight, Clerk of Court
& Comptroller, Leon County, Florida