

**BOARD OF COUNTY COMMISSIONERS  
LEON COUNTY, FLORIDA  
REGULAR MEETING  
December 8, 2020**

The Board of County Commissioners of Leon County, Florida met in regular session at 3:00 p.m. with Chairman Rick Minor presiding. Present were Vice-Chairman Bill Proctor and Commissioners Nick Maddox, Brian Welch, Kristin Dozier, Carolyn Cummings, and Jimbo Jackson. Also present were County Administrator Vincent Long, County Attorney Chasity O'Steen, and Clerk to the Board Beryl H. Wood.

Chairman Minor called the meeting to order at 3:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The Invocation and Pledge of Allegiance was provided by Commissioner Proctor.

**AWARDS AND PRESENTATIONS**

- **Proclamation recognizing the retirement of Dr. Gary Ostrander, Vice President for Research at Florida State University**
  - Commissioner Dozier recognized Dr. Gary Ostrander for his work. She commended him for his dedication to FSU and Leon County.
  - Dr. Ostrander thanked the Board for the acknowledgement.
  - Chairman Minor stated that Dr. Ostrander had a profound impact on him.
  
- **Update on the Coronavirus Disease 2019 (COVID-19) Pandemic**
  - County Administrator Vincent Long provided a brief overview of the County's COVID-19 mitigation efforts and the state distribution plan of the COVID-19 vaccine.
  - Claudia Blackburn, Health Officer for the Florida Department of Health in Leon County, reported that the Department of Health is collaborating with local partners to establish a plan to distribute the vaccine. They are working closely with Leon County Emergency services. The first phase will target residents of long-term care centers and the highest risk health care workers. When it is time to expand the vaccine distribution, the plan will be revised. Plans will be developed to target the underserved populations, such as the homeless. If the County is responsible for mass-vaccination, drive through and curbside services will be considered.
  - She shared the Leon County Health Department plans to engage with the public through state and federal departments. The vaccination plan continues to be revised. The plan can be seen online. She noted that we all have a personal responsibility to stop the spread of the virus. If not, the population and economy will suffer. She thanked the Board for the efforts to share this message.
    - Commissioner Jackson applauded Mrs. Blackburn and her staff for their work for the County and the colleges.
    - Commissioner Dozier agreed with Commissioner Jackson's remarks. She also remarked that the additional funding from CARES will be able to help the Health Department's efforts. She asked if the County will see higher numbers due to the holidays and should the population stay home during the upcoming holiday season.
  - Ms. Blackburn stated that it is correct that people should not travel during the holiday season. She believes that there may be an upward trend due to Thanksgiving.

- Commissioner Dozier asked if there was any way the Board could support contact tracers. Ms. Blackburn stated that having contract tracing associated with the university, it is helpful to have students participate.
  - Commissioner Dozier stated that if a spike does occur, there may be a need to call a special meeting. Chairman Minor agreed with her remarks and stated that he will call a special meeting in that case.
  - Commissioner Welch asked about an uptick in suicides. He noted that the mental health of County residents is equally as important.
- Ms. Blackburn confirmed that the County has sufficient testing capacity and that the Bragg Testing Site can keep up with the demand. She also confirmed the suicide numbers are at the highest since 2012 and confirmed that the Health Department is examining the recent data.
- Chairman Minor stated that according to a former FDA chairman the COVID numbers will increase and are projected at 3,000 deaths per day in January. He encouraged everyone to be succinct in their deliberation during the Board meeting and to keep the health and safety of everyone in mind.

### **CONSENT**

*Commissioner Proctor moved, seconded by Commissioner Dozier, to approve the Consent Agenda with exception of items 3, 13 and 21.*

*The motion carried 7-0.*

**1. Minutes: June 16, 2020 Regular Meeting; June 23, 2020 Special Meeting; and September 15, 2020 Regular Meeting**

*The Board approved Option 1: Approve the minutes of June 16, 2020 Regular Meeting; June 23, 2020 Special Meeting; and September 15, 2020 Regular Meeting.*

**2. Payment of Bills and Vouchers**

*The Board approved Option 1: Approve the payment of bills and vouchers submitted for December 8, 2020 and pre-approve the payment of bills and vouchers for the period of December 9, 2020 through January 25, 2021.*

**3. Additions to Leon County's 2021 State and Federal Legislative Priorities - PULLED**

**4. Commissioner Appointments to the Library Advisory Board**

*The Board approved Option 1: Ratify individual Commissioner appointments of citizens to the Library Advisory Board:*

- a. Commissioner Dozier reappoints Lorri Mon for a two-year term ending December 31, 2022.*
- b. Commissioner Maddox reappoints Vivian Wilson for a two-year term ending December 31, 2022.*
- c. Commissioner Proctor appoints Richard Junnier for a two-year term ending December 31, 2022.*

**5. CareerSource Capital Region Agreements**

*The Board approved Option 1: Approve the CareerSource Interlocal Agreement between Gadsden, Leon, and Wakulla Counties and CareerSource Capital Region through June 30, 2025 (Attachment #1).*

*Option 2: Authorize the extension of the Library Partnership Memorandum of Understanding Agreement and Summer Youth Training Program Agreement with CareerSource Capital Region through June 30, 2025 to align with the CareerSource Interlocal Agreement (Attachments #2 & #3).*

**6. Enabling Resolution to Reauthorize the County Animal Classification Committee**

*The Board approved Option 1: Adopt the proposed Enabling Resolution to reauthorize the County Animal Classification Committee (Attachment #1).*

**7. 2021 Citizen Engagement Series, Club of Honest Citizens, and Village Square Events**

*The Board approved Option 1: Approve the continued relationship with the Village Square and Club of Honest Citizens program, and authorize the County Administrator to execute an agreement, in a form approved by the County Attorney.*

*Option 2: Approve the tentative schedule of events for the 2021 Citizen Engagement Series, Club of Honest Citizens, and Village Square events.*

**8. Evaluation of Crime in the Area of Adult Entertainment Stores**

*The Board approved Option 1: Accept status report follow-up evaluating crime in the area of adult entertainment stores and take no further action.*

**9. Update on Guidelines for Policy Debates on Social Media**

This item provides an update on general guidelines for policy debates on social media in relation to Florida's Government-in-the-Sunshine and Public Records Laws.

*The Board approved Option 1: Accept update on guidelines for policy debates on social media and authorize staff to prepare proposed revisions to Board Policy No. 96-4.*

**10. Resolution Authorizing the Housing Finance Authority of Leon County to Issue Multifamily Housing Revenue Bonds for Additional Phases of the Orange Avenue Apartments Redevelopment Project**

*The Board approved Option 1: Approve the Resolution authorizing the Housing Finance Authority of Leon County to issue \$17,000,000 Multifamily Housing Revenue Bonds for Magnolia Family II (Attachment #1).*

*Option 2: Approve the Resolution authorizing the Housing Finance Authority of Leon County to issue \$13,500,000 Multifamily Housing Revenue Bonds for Magnolia Senior (Attachment #2).*

**11. Hurricane Housing Recovery Program Funding Agreement**

*The Board approved Option 1: Approve the Agreement with Florida Housing Finance Corporation to accept Hurricane Housing Recovery Program funds and authorize the County Administrator to execute (Attachment #1).*

*Option 2: Approve the associated Resolution and Budget Amendment Request (Attachment #2) to realize \$108,000 in Hurricane Recovery Program funds into the FY 2020-2021 budget.*

*Option 3: Approve the proposed amendments to Leon County's Housing Assistance Plans for FYs 2018-2020 and associated Resolution (Attachment #3) and FYs 2021-2023 and associated Resolution (Attachment #4).*

**12. 2022 National Endowment of the Arts "The Big Read" Grant Proposal**

*The Board approved Option 1: Authorize the submission of the 2022 National Endowment of the Arts "The Big Read" grant proposal (Attachment #1).*

**13. Review of Leon County Stormwater Management Facilities - PULLED**

**14. Authorization to Negotiate Architecture, Engineering, Landscape Architecture, and Related Services Continuing Supply Agreements with Multiple Firms**

*The Board approved Option 1: Authorize staff to negotiate agreements for Architecture, Engineering, Landscape Architecture, and Related Services Continuing Supply (Attachment #1) and authorize the County Administrator to execute the agreements subject to legal review by the County Attorney.*

**15. Approval of the Plat for Bradfordville Road Commercial Subdivision**

*The Board approved Option 1: Approve the plat for Bradfordville Road Commercial Subdivision for recording in the Public Record (Attachment #1).*

**16. Review of County's Ability to Host, Promote, and Support Fishing Tournaments on Lake Talquin**

*The Board approved Option 1: Accept the status report on Fishing Tournaments on Lake Talquin.*

**STATUS REPORTS: (THESE ITEMS ARE INCLUDED UNDER CONSENT).**

**17. Annual FY 2020 Commissioner Discussion Items Status Report**

*The Board approved Option 1: Accept the Final FY 2020 Commissioner Discussion Items Status Report (Attachment #1).*

**18. Annual FY 2020 Tangible Personal Property Status Report**

*The Board approved Option 1: Accept the FY 2020 Tangible Personal Property Status Report.*

**19. Annual Sidewalk Program Implementation Status Report**

*The Board approved Option 1: Accept the FY 2020 annual status report on the Sidewalk Program implementation (Attachment #1).*

*Option 2: Direct staff to include the following sidewalks in the Approved Sidewalk List for community enhancements:*

- a. Tier 1: Edenfield Road - Mahan Drive to Miccosukee Road; and Shelfer Road-Crossway Road to Capital Circle SW.*

b. Tier 3: Lakeshore Drive - City limits to Mays Road; Lakeshore Drive -Litchfield Road to Meridian Road; Faulk Drive - Monroe Street to Sanders Drive; Longview Drive - Monroe Street to Faulk Drive; and Mission Road -3299 Connector Drive to Elder Lane.

**20. Annual Street Lighting Program Status Report**

*The Board approved Option 1: Accept the FY 2020 status report on the Street Lighting Program.*

**21. Annual Leon County Water Quality Monitoring Status Report - PULLED**

**22. Annual Sustainability Program Status Report and Proposed Revisions to Policy No. 12-1, “Green Fleet Policy”**

Option 1: Accept the annual status report on the County Sustainability Program.

Option 2: Adopt the proposed revisions to Policy No. 12-1, “Green Fleet Policy” (Attachment #1)

**CONSENT ITEMS PULLED FOR DISCUSSION**

**3. Additions to Leon County’s 2021 State and Federal Legislative Priorities**

Item pulled from Consent by Commissioner Minor.

Commissioner Minor reflected on the report including the need for a needs assessment for the Suncoast Connector before design begins, and that the report does include a “no build” option.

Commissioner Dozier reflected on potential legislation during the 2021 Florida Legislative Session related to the M-CORES program. She expressed concern regarding the construction schedule required by statute for the new transportation corridors in the M-CORES program, which may impact other local and regional projects in the FDOT 5-year work program. She confirmed with the County Administrator that, if any bills are filed for the 2021 Legislative Session modifying the M-CORES program, additional analysis would be brought back to the Board in January.

*Commissioner Proctor moved, seconded by Commissioner Dozier, to approve Option 1: Approve the addition of the following policy priorities in the County’s 2021 State and Federal Legislative Priorities:*

- a. *Support the recommendations of the Multi-use Corridors of Regional Economic Significance (M-CORES) Suncoast Connector Task Force;*
- b. *Support state and federal programs and funding opportunities that support local apprenticeships;*
- c. *Support legislation that enhances local economic development efforts through the federal Opportunity Zone and Empowerment Zone programs; and*
- d. *Support the Marijuana Opportunity Reinvestment and Expungement Act or similar federal legislation.*

*The motion carried 7-0.*

### **13. Review of Leon County Stormwater Management Facilities**

The following citizen provided an in-person comment:

- Terry Ryan, 2538 Stonegate Drive, Tallahassee Sewage Advocacy Group, commended the report but expressed that it was missing how the stormwater facilities were doing and if they were working. He noted a relationship between nitrogen levels in Lake Munson and Wakulla Springs that is a concern, but not addressed in the report. He also spoke in support on a moratorium on fertilizer use in the summer months.

The following citizens provided virtual comments:

- Max Epstein, 1001 San Luis Road, provided a virtual comment in support of the County's passive stormwater management practices including using wetland and other Low Impact Development techniques, and in support of mandatory low impact development strategies as best management practices for all instances, which will save money. He also spoke in support of prohibiting fertilizer use in the summer months.
- Danielle Irwin, 3185 Ferns Glen Drive, provided a virtual comment on the interconnectivity between stormwater facilities and natural water bodies and the importance of proper management, and in support of mandatory low impact development strategies to reduce stormwater for County projects and City projects. She also spoke in support of developing a comprehensive watershed management plan with the County and the City.

Item pulled from Consent by Commissioner Dozier

Commissioner Dozier commended the County for implementing stormwater management regulations that exceed those of the State. She expressed a need for a holistic approach for water issues. She commended the report but reflected on the need for an agenda item to explore innovative ideas for the maintenance and testing of commercial and residential stormwater retention ponds, and the involvement of the Water Resources Committee on the project.

Commissioner Proctor reflected on the maintenance of City stormwater ponds in the inner-city and requested an update on the five ponds that are affected by stormwater (Frenchtown Pond, Bond Community Pond and Lake Anita Davis are the constructed ponds; Silver Lake and University Park Pond are the "natural ponds").

Commissioner Dozier shared that Commissioner Proctor's comments may be more germane to item #21.

*Commissioner Dozier moved, seconded by Commissioner Welch, to approve Option #1 as amended: Accept the Status Report on Leon County Stormwater Management Facilities and requested an agenda item to include a review of other counties' maintenance schedules, testing, metrics for commercial and residential stormwater ponds, including their intergovernmental coordination with cities, and seek input from the Water Resources Committee to identify innovative strategies for stormwater management.*  
The motion carried 7-0.

## **21. Annual Leon County Water Quality Monitoring Status Report**

County Administrator Long introduced this item that seeks Board acceptance of the 2020 Status Report on the Leon County Water Quality Monitoring Program. The Monitoring Program demonstrates Leon County's efforts as a responsible environmental steward of our natural resources and environmental beauty.

Commissioner Dozier pulled this item. She commended the report and reflected on the need for a joint watershed management plan with the City and County, and perhaps a regional plan. The concept for a watershed plan and working with the city is important to address more issues. She noted water is a City and County issue.

Public Comment:

- Terry Ryan, 2538 Stonegate Drive, Tallahassee Sewage Advocacy Group, commended the report and reflected on the Group's GIS map project and the high levels of e-coli in some local creeks.

The following citizens provided virtual comments:

- Max Epstein, 1001 San Luis Road, provided a virtual comment in support of a joint city/county watershed management plan and in support of testing stormwater retention ponds and low impact development strategies.
- Danielle Irwin, 3185 Ferns Glen Dr., provided a virtual comment in support of low impact development strategies to reduce stormwater concerns and developing a joint County-City watershed management plan.

Commissioner Proctor reflected on the City water retention ponds that collect trash and expressed the need to take care of the water in the five urban ponds in the historically minority neighborhoods.

Commissioner Cummings stated her support of the issues brought up by Commissioners Proctor and Dozier and stated her support of the motion if it includes Commissioner Proctor's concerns.

Commissioner Dozier accepted the amendment to the motion.

*Commissioner Dozier moved, seconded by Commissioner Cummings, to approve Option 1 as amended: Accept the Status Report on the Leon County Water Quality Monitoring Program and requested staff bring back an agenda item that explores options for a comprehensive watershed management plan that addresses both quality and quantity, in collaboration with the City and counties in the region, to include an analysis of the ponds in historically minority neighborhoods.  
The motion carried 7-0.*

### **Citizens to be Heard on Non-Agendaed Items**

3-minute limit per speaker; there will not be any discussion by the Commission. citizens wishing to provide input on any item(s) on the published agenda (or a non-agenda subject) for the upcoming meeting may:

- provide in-person comments during the meeting; or

- *submit their written comments prior to the meeting using the following link <https://leoncountyfl.gov/publiccomments>; or*
- *register to provide comments using communications media technology during the meeting through the registration form using the following link <https://www2.leoncountyfl.gov/coadmin/agenda/>*

The following citizen comments were received via online submission:

- Feng Ji, 2555 Carthage Lane, submitted two online comments in support of reducing the limit on indoor capacity of restaurants/bars and gyms and encouraging restaurant delivery and curbside pick-up.
- Kate White, 24072 Lanier Street, submitted an online comment in support of businesses abiding by the County mask mandate requiring face covering be worn indoors in public places.
- Michael McLaughlin, 100 Cadiz Street, Apt. 205, submitted an online comment in support of the equitable distribution of wealth, affordable housing and accessible mental health resources instead of a North Monroe Street taskforce to combat homelessness in that area.

The following citizens provided in-person comments:

- Terry Ryan, 2538 Stonegate Drive, Tallahassee Sewage Advocacy Group, commended the report, but apologized for not including the southside issues in a recent article about the City's transparency and sewage issues. He spoke in support of exploring pump station infiltration issues in the southside, in addition to the westside and northside. He also supported on a moratorium on fertilizer use in the summer months.

## **GENERAL BUSINESS**

### **23. Supervisor of Elections Voting Operations Center Update and Long-Term Space Options**

County Administrator Long introduced this item. He stated based on the financial analysis presented herein and the County's efforts to ensure this space continues to meet the needs of the Elections Office, this item seeks Board consideration of several long-term options related to the Supervisor of Elections Voting Operations Center space. This item recommends the purchase of the existing leased space located at 2990-1 Apalachee Parkway (located at the Countryside Plaza Shopping Center).

Commissioner Maddox stated his support of Option 1.

Commissioner Proctor commended the Supervisor of Election for his high standards and efficiency during the recent election. He confirmed with the County Administrator that there is an additional 15,000 sq. ft. included with the purchase. He reflected that the Children's Services Council could potentially be a tenant.

Commissioner Dozier commended the Supervisor of Elections and stated her support of Option 1.

Commissioner Welch commended the Supervisor of Elections.

*Commissioner Maddox moved, seconded by Commissioner Jackson, for the approval of Option 1: Authorize the County Administrator to negotiate for the purchase of the building housing the Voting Operations Center in accordance with the Board's Real Estate Policy and solicit bids through the County's Financial Advisor to finance the acquisition of the building and roof replacement.*



The motion carried 7-0.

**24. Leon CARES Program Budgets and Projected Expenditures and Acceptance of Additional Coronavirus Relief Funds**

County Administrator Long introduced this item. He stated this item provides a report of the projected budget and expenditures of all Leon CARES assistance programs through the end of the current calendar year and seeks Board approval to reallocate projected Leon CARES program balances to existing Leon CARES programs and partnerships to continue the provision of critical public health and support services to residents most in need. In addition, this item recommends the acceptance of additional Florida Housing Finance Corporation Coronavirus Relief Funds to support the payment of individual rent and utility assistance to County residents impacted by COVID-19.

The following Citizen Comments were received via online submission:

- Deborah Novak, 2126 Mission Road, Oakwood Reserve Apartments, in support of CARES individual assistance payments being made directly to the landlord instead of the tenant.
- Linda Bell, 6344 Bird Dog Point, submitted an online comment in support of CARES funding for small businesses.

The following citizens provided virtual comments:

- Max Epstein, 1001 San Luis Road, provided a virtual and online comment in support of the small business assistance.
- Deborah Novak, Oakwood Reserve Apartments, provided a virtual comment expressing concern about the tenants receiving the assistance and not paying the landlord.
- Commissioner Proctor expressed that this item should have been workshopped and expressed that the FQHC's should receive more (\$1M) and the Dept. of Health should receive less, and that the \$11M should be split 50/50.
- Commissioner Maddox stated his support of Commissioner Proctor's request but expressed that he would like to hear from the other Commissioners.
- Commissioner Dozier reflected that although the County did not have a workshop, staff had done an outstanding job, and that the Board had previously made several changes in the allocations.
- Commissioner Cummings reflected on the correspondence she had received from some local nonprofits and asked the County Administrator why the nonprofits were excluded.
  - County Administrator Long stated that to date the County has provided two separate grant programs to nonprofits, that have ended, and have been under subscribed. While the individual assistance and small business assistance programs have been oversubscribed.
- Commissioner Welch confirmed the numbers on individuals and business that have been assisted and stated his support of the motion.
- Commissioner Jackson stated his support of the motion.
- Commissioner Proctor confirmed with the County Administrator that citizens will not have to reapply and that the applications already in the cue will exhaust the funds, so no new applications will be accepted at this time.

*Commissioner Dozier moved, seconded by Commissioner Maddox, for the approval of Option1: Approve the reallocation of \$4.26 million in remaining Leon CARES program balances as follows:*

- a. Florida Department of Health Leon County: \$2.011 million*
- b. Federally Qualified Health Clinics (FQHCs): \$715,000*

- c. Homelessness Support: \$1,330,000
- d. Mental Health: \$102,000
- e. Food Insecurity: \$60,000
- f. Childcare Support: \$40,000

*Option 2: Approve the attached Resolution and Budget amendment realizing \$11.0 million in State grant funding to provide:*

- a. *\$4.4 million for Leon CARES Individual Assistance, including administrative costs.*
- b. *\$6.6 million for Leon CARES Small Business Assistance, including administrative costs.*

The motion carried 7-0.

**25. Use of County Parks During COVID-19 and the County's Sponsorship of Visitor-Generating Community and Athletic Events**

County Administrator Long introduced this item. It provides a status report on the current COVID-19 restrictions related to the use of County parks and amenities through the fall months and seeks the Board's guidance on County Tourism sponsored community and athletic events for FY 2021 as we continue to mitigate the spread of the virus.

The following Citizen Comment was received via online submission:

- Elizabeth Emmanuel, 300 South Call Street, Tallahassee Downtown Improvement Authority, submitted an online comment in opposition to deferring a decision until February for Spring events.

The following citizen provided virtual comments:

- Elizabeth Emmanuel, 300 South Call Street, Tallahassee Downtown Improvement Authority, provided a virtual comment in support of smaller events with COVID safe procedures and expressed the hardship delaying the vote would cause on the event organizers.

Commissioner Maddox moved Options 1 and 2 and expressed that the Tallahassee Sports Council and the Tourist Development Council (TDC) supports delaying until February. He stated he understood the importance of community and athletic events for the County.

Commissioner Dozier reflected on the planning of the Spring events and the possible hardship to the event planners if the County does not decide on sponsorship until February. She confirmed with the County Administrator that applications that were received for the TDC grants included a required COVID plan and included a 75-day cancellation.

County Administrator Long clarified that the events could still take place, but the question is if the County would sponsor the events.

Commissioner Dozier provided a friendly amendment to change the agenda item date to January 26th instead of February 9th in Option 1.

Commissioner Maddox accepted the amendment, as did Commissioner Jackson second the amendment

Commissioner Proctor reflected that the new U.S. President may be asking for a shutdown next year and asked the County Attorney O'Steen's opinion on the possibility.

County Attorney O'Steen confirmed that it is possible that a federal order may affect what the Board can do, and future COVID funding could be affected by federal orders.

Commissioner Dozier asked for options for grants for hybrid events to keep the organizations afloat until 2022 and confirmed with the County Administrator that the agenda item would explore options for grants for these hybrid events.

Commissioner Proctor expressed that an exception is needed for County sponsorship of 2021 events.

Commissioner Maddox confirmed with the County Attorney that since County sponsorship comes from Tourist Development Tax (TDT) dollars, there are restrictions on the funds.

County Administrator Long confirmed that the pending policy decision is whether the County wants to bring visitors to the County for these events under the current conditions.

Commissioner Cummings reflected on the possible perception of the County supporting events contrary to the advice being provided by local health officials and the CDC, and on the needs of the organizations who rely on the County sponsorships.

Commissioner Dozier expressed that the report on January 26th include the choices on how the dollars are allocated.

Chair Minor confirmed with the County Administrator that the issues brought up during the Commissioner discussion will be included in the January 26th agenda item.

*Commissioner Maddox moved, seconded by Commissioner Jackson, to approve Option 1: Accept the report on the use of County Parks during COVID-19 and the County's sponsorship of visitor-generating community and athletic events; and*

*Option 2 as amended: Direct staff to bring back an agenda item on January 26, 2021 February 9, 2021 to reconsider based on the latest public health guidance and local health conditions to include possible options for funding for individual events which may not pose a threat to spread COVID-19.*

*The motion carried 7-0.*

## **26. Bid Award for the Leon County Detention Center Lobby Hardening Project**

County Administrator Long introduced this item. He stated this item seeks Board approval to award the bid for the Leon County Detention Center Lobby Hardening Project to Shaffield Building Specialties, Inc., in the amount of \$319,800.

Commissioner Proctor expressed concern about the MBE goals not being met and stated he could not support the motion for that reason.

*Commissioner Maddox moved, seconded by Commissioner Dozier, for the approval of Option 1: Approve the bid award to Shaffield Building Specialties, Inc., in the amount of \$319,800 for the Leon County Detention Center Lobby Hardening Project and authorize the County Administrator to execute the Agreement.  
The motion carried 6-1. (Commission Proctor in opposition).*

## **27. 2021 Insurance Coverages**

County Administrator Long introduced this item. He stated this item seeks the Board's approval for the placement of necessary insurance coverages for 2021.

*Commissioner Dozier moved, seconded by Commissioner Jackson, for the approval of Option 1: Approve the 2021 insurance coverages and authorize the County Administrator to place insurance coverages for Property, Excess Workers' Compensation, and General Liability as specified in renewal Option 1 (Attachment #1, page 1).*

- *Property Insurance (total insured value \$371,857,801): Zurich, \$660,903*
- *Excess Workers' Compensation: Florida Municipal Insurance Trust, \$252,571*
- *General Liability (including Public Official, Employment Practices Liability, Excess Liability, Auto and Medical Malpractice): Travelers, \$646,023, and Lloyds of London, \$8,069*
- *Cyber Security: ACE American Insurance Inc., Co. Chub, \$19,440*
- *As the broker of record, authorize Brown & Brown to place Pollution, Accidental Death & Dismemberment, Crime, and Aviation liability coverages.  
The motion carried 7-0.*

## **28. Rules of Procedure for Meetings of Leon County Board of County Commissioners**

County Administrator Long introduced this item. He stated as requested at the Board's September 29th meeting, this item provides an analysis of allowing public comment at Board Workshops. In addition, as requested at the Board's November 17th meeting, this item seeks the Board's consideration of limiting debate on agenda items to three minutes per Commissioner during the COVID-19 pandemic and the scheduling of a workshop on Policy No. 01-05, "Rules of Procedure for Meetings of the Leon County Board of County Commissioners."

Commissioner Maddox moved Option 4, to temporarily limit debate on each agenda item to three (3) minutes per Commissioner.

Commissioner Dozier expressed her support of Option 5, a workshop including the social media policy and stated her opposition to Option 4.

Commissioner Jackson stated his concern with the recent increase in COVID-19 numbers and shared his apprehension on holding in-person Commission meetings. He expressed that the County should be an example to the community.

Commissioner Maddox confirmed with County Attorney O'Steen that a provision could be included in the Continuing Local State of Emergency proclamation to include the ability for a Commissioner to ask for an extension of time by a non-debatable motion, seconded and approved by the majority.

Commissioner Cummings shared her support of the motion.

*Commissioner Dozier made a substitute motion for Option 5 which died for lack of a second.*

Commissioner Welch stated he did not like the formality of the original motion.

Commissioner Minor reflected on the hard decision and recognized that the motion was too formal and stated he could not support the motion.

*Commissioner Maddox moved, seconded by Commissioner Jackson, to approve Option 4 as amended: Direct the County Attorney's Office to insert a provision in the Proclamations Declaring a Continuing Local State of Emergency to temporarily limit debate on each agenda item to three (3) minutes per Commissioner and to include the ability for a Commissioner to ask for an extension of time by a non-debatable motion, seconded and approved by the majority.  
The motion carried 4-3. (Commissioners Welch, Minor and Dozier in opposition.)*

Commissioner Dozier made a motion for Option #5, seconded by Commissioner Minor.

Commissioner Proctor offered a friendly amendment to include 30 minutes at the Board Retreat instead of a workshop.

Commissioner Dozier rejected the friendly amendment.

Commissioner Maddox made a substitute motion to include 30 minutes at the Board Retreat instead of a workshop, seconded by Commission Proctor.

*Commissioner Maddox moved, seconded by Commissioner Proctor, to include a 30-minute review and discussion on Policy No. 01-05, "Rules of Procedure for Meetings of the Leon County Board of County Commissioners", at the Board's January 25, 2020 Retreat.  
The motion carried 4-3. (Commissioners Welch, Minor and Dozier in opposition.)*

**29. Full Board Appointments to the Audit Advisory Committee, the Board of Adjustments and Appeals, and the Joint City/County Bicycling Workgroup**

County Administrator Long introduced this item. He stated this item seeks Board consideration of the appointment of citizens to the Audit Advisory Committee, the Board of Adjustments and Appeals, and the Joint City/County Bicycling Workgroup.

*Commissioner Jackson moved, seconded by Commissioner Dozier, to approve Option 1: Reappoint two eligible applicants, Cecil Bragg and Diedre Melton, to the Audit Advisory Committee for two-year term ending December 31, 2022.  
The motion carried 7-0.*

*Commissioner Maddox moved, seconded by Commissioner Jackson, to approve Option 2: Appoint one citizen, Ronald Burger, to the Alternate Seat on the Board of Adjustments and Appeals, for the remainder of the unexpired term ending June 30, 2022.*

*Option 3: Appoint three citizens, Yvonne Gsteiger, C. Scott Dudley, and Chris Hudson, to the Joint City/County Bicycling Workgroup, for three-year terms ending December 31, 2023.  
The motion carried 7-0.*

**30. Full Board Appointment of Commissioners to Authorities, Boards, Committees and/or Councils, and Proposed Revision to Policy No. 11-2, “Commissioner Membership on Boards, Committees, Councils, and Authorities”**

This item seeks Board approval to appoint Commissioners to the Apalachee Regional Planning Council, Big Bend Continuum of Care Board, Canopy Road Citizens Committee, Capital Region Transportation Planning Agency, Children’s Services Council of Leon County, Leon County Educational Facilities Authority, and Leon County Research and Development Authority. In addition, this item seeks Board adoption of revisions to Policy No. 11-2, “Commissioner Membership on Boards, Committees, Councils, and Authorities.”

*Commissioner Maddox moved, seconded Commissioner Jackson, to approve Option 1 a.: Appoint Commissioner Dozier to the Apalachee Regional Planning Council for a two-year term ending December 31, 2022.*

*The motion carried 7-0.*

*Commissioner Proctor moved, seconded by Commissioner Maddox, to approve Option 1 b.: Appoint Chairman Minor to the Big Bend Continuum of Care for the remainder of the unexpired term ending December 31, 2021.*

*The motion carried 7-0.*

*Commissioner Dozier moved, seconded by Commissioner Proctor, to approve Option 1 c.: Appoint Commissioner Welch to the Canopy Roads Citizen Committee for a two-year term ending December 31, 2022.*

*The motion carried 7-0.*

Commissioner Maddox reflected that the CRTPA previously had 3 members before adding Commissioner Desloge.

Commissioner Dozier stated her support of the County having 3 members.

Chair Minor stated his support of the County having 3 members.

*Commissioner Dozier moved, seconded by Commissioner Jackson, to approve Option #1 d. as amended: Do not appoint a Commissioner to the Capital Region Transportation Planning Agency (CRTPA) for the remainder of the unexpired term ending December 31, 2021 and revert back to three (3) Commissioner members on the CRTPA.*

*The motion carried 7-0.*

Chair Minor stated his participation on the Children’s Services County (CSC) Planning Committee.

Commissioner Proctor nominated Commissioner Cummings to serve on the CSC.

Commissioner Dozier stated her support of appointing Chair Minor to the CSC.

Commissioner Cummings stated her respect of the Chair’s work on the Planning Committee and stated that her entire career has involved children’s issues and that she felt she would be an asset to the CSC.

Chair Minor stated that this is a very important council and stated his extensive service to children in the community.

*Commissioner Proctor moved, seconded by Commissioner Jackson, to approve Option #1 e.: Appoint Commissioner Cummings to the Children's Services Council of Leon County for a four-year term ending December 31, 2024.*

*The motion carried 7-0.*

*Commissioner Maddox moved, seconded by Commissioner Proctor, to approve Option #1 f.: Appoint Commissioner Welch to the Leon County Educational Facilities Authority for the remainder of the unexpired term ending December 31, 2021.*

*The motion carried 7-0.*

*Commissioner Maddox moved, seconded by Commissioner Jackson, to approve Option 1 g.: Appoint Commissioner Dozier to the Leon County Research and Development Authority for a four-year term ending December 31, 2024, and approve the associated resolution.*

*The motion carried 7-0.*

*Commissioner Maddox moved, seconded by Commissioner Dozier, to approve Option 2: Approve the proposed revised Policy No. 11-2 "Commissioner Membership on Boards, Committees, Councils, and Authorities".*

*The motion carried 7-0.*

**CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS (3-MINUTE LIMIT PER SPEAKER; COMMISSION MAY DISCUSS ISSUES THAT ARE BROUGHT FORTH BY SPEAKERS.)**

- Stanley Sims, 1320 Avondale Way, thanked the Board for the appointment of Commissioner Cummings to the CSC. He stated that he applied for CARES funding and has not received any assistance.

**SCHEDULED PUBLIC HEARINGS, 6:00 P.M**

**31. First and Only Public Hearing on a Proposed Ordinance Amending the Official Zoning Map to Add the Lake Hall Schoolhouse to the Local Register of Historic Places and to Change the Zoning Classification from the Residential Preservation (RP) Zoning District to the Residential Preservation (RP) Zoning District with Historic Preservation Overlay (HPO)**

The following Citizen Comments were received via online submission:

- Wendy Grey, 1047 Myers Park Drive, submitted an online comment in support of amending the zoning map to add the Lake Hall Schoolhouse to the Local Register of Historic Places and change the zoning class.
- Brian Lupiani, 607 McDaniel Street, submitted an online comment in support of approving the zoning change and adding the Lake Hall Schoolhouse to the Local Register of Historic Places.

The following citizens provided virtual comments:

- Dr. Geraldine Seay, 2014 Chuli Nene, provided a virtual comment in support of approving the zoning change and adding the Lake Hall Schoolhouse to the Local

Register of Historic Places.

- Max Epstein, 1001 San Luis Road, provided a virtual comment in support of approving the zoning change and adding the Lake Hall Schoolhouse to the Local Register of Historic Places and in support of a proactive approach.
- Leighanne Boone, 300 South Duval Street, Unit 709, provided a virtual comment in support of approving the zoning change and adding the Lake Hall Schoolhouse to the Local Register of Historic Places.

*Commissioner Cummings moved, seconded by Commissioner Welch, to approve Option 1: Conduct the first and only public hearing and adopt the proposed Ordinance (Attachment # 1), amending the Official Zoning Map to change the zoning classification from Residential Preservation (RP) zoning district to the Residential Preservation (RP) zoning district with Historic Preservation Overlay (HPO), thereby adding the subject properties to the Local Register of Historic Places, based on the findings of the Planning Commission, the findings of fact and conclusions of law set forth in this report, and any evidence submitted at the hearing herein.*

*The motion carried 6-0. (Commissioner Proctor out of Chambers.)*

**32. First and Only Public Hearing on a Proposed Ordinance Amending the Official Zoning Map to Change the Zoning Classification from the Office Residential-2 (OR-2) Zoning District to the General Commercial (C-2) Zoning District**

*Commissioner Dozier moved, seconded by Commissioner Maddox, to approve Option 1: Conduct the first and only public hearing and adopt the proposed Ordinance (Attachment # 1), thereby amending the Official Zoning Map to change the zoning classification from the Office Residential-2 (OR-2) zoning district to the General Commercial (C-2) zoning district, based on the findings of fact and conclusions of the Planning Commission, the information contained within this report and any evidence submitted at the hearing herein.*

*The motion carried 6-0. Commissioner Proctor out of Chambers.)*

**33. Second and Final Public Hearing to Consider Adopting an Ordinance Amending Article VIII of Chapter 10 of the Leon County Code of Laws Entitled “Floodplain Management”, and Amending Section 10-1.101 Entitled “Definitions”, Section 10-4.327 Entitled “Topographic Alterations”, and Section 10-4.303 Entitled “Stormwater Management Design Standards”**

Chair Minor suggested that the Board table Items #33 and #34 until the Board’s January 26th meeting.

Commissioner Maddox motioned for the speaker for Item #34 to speak during Item #33.

*Commissioner Maddox moved, seconded by Commissioner Dozier, to allow the speaker for Item #34 to speak during Item #33.*

*The motion carried 6-0. (Commissioner Proctor out of Chambers.)*

The following citizen provided an in-person and virtual comment:

Public Comment:

- Robert Watson, 2773 Vassar Road, representing the Tallahassee Builders Association (TBA), submitted an online comment in support of tabling Item #34



until the TBA has more time to examine, analyze, and collaborate on the ordinance.

*Commissioner Maddox moved, seconded by Commissioner Jackson, to continue Agenda Items #33 and #34 to a date and time certain on January 26, 2021.*

*The motion carried 7-0.*

**34. First and Only Public Hearing to Consider Adopting an Ordinance Amending Chapter 5 of the Leon County Code of Laws Currently Entitled “Building and Construction Regulations”**

This item was continued as stated in Item 33 for the January 26, 2021 BOCC Agenda.

**Citizens to be Heard on Non-Agendaed Items**

*3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.*

The following citizen provided in-person comment:

- Stanley Simms, 1320 Avondale Way, provided a comment in support of Commissioner Cummings serving on the Children’s Services Council. He also reflected that he had been denied CARES funding due to income limits, even though the information was incorrect.

**COMMENTS/DISCUSSION ITEMS**

**County Attorney O’Steen:**

- Stated that the letter to the EPA, authorized by the Board at the last meeting, in support of a WQBEL (water quality based effluent limitation) on the BASF plant in Attapulgus, Georgia to protect the water in Florida including Lake Talquin, was sent out. She stated that the County solicited letters of support and that U.S. Representative Al Lawson and State Representative Ramon Alexander have also issued letters of support. In addition, Representative Lawson offered to reach out directly to the EPA.
- Reiterated that the face covering emergency ordinance is legal, and the case is final as the court dismissed the appeal.
- Wished everyone a safe holiday.

**County Administrator Long:**

- Wished everyone happy holidays.

**COMMISSIONER DISCUSSION ITEMS**

**Commissioner Dozier:**

- She commended Commissioner Cummings for being recognized by the Tallahassee Democrat.
- She applauded those who are supporting local businesses.
- Commended Rags to Bags program for creating 1500 masks.
- *Commissioner Dozier moved, seconded by Commissioner Maddox, to have staff find a way to highlight volunteers during the pandemic who help support our community.*  
*The motion carried 7-0.*

- Congratulated Leon County for being awarded the Florida Association of Counties Innovation Award for the Created Equal program.
- Stated that she would be judging the Library's Community Gingerbread house competition and announced that the library has a website to view the competition: <http://cms.leoncountyfl.gov/Library/Library-Services/Featured-Program>

**Commissioner Maddox:**

- He wished his daughter a happy birthday.
- Wished everyone a happy holiday.
- Commended the County Administrator and staff for the County's new commissioner orientation.

**Commissioner Cummings:**

- Commended the County Administrator and staff on how they are addressing the cold weather sheltering.
- Commended the County staff for their efforts with the CARES funding.
- Thanked the Board for the appointment to the CSC.

**Commissioner Welch:**

- Thanked staff and the Board for being welcoming.
- Requested a proclamation for January 26th recognizing Macy Hartman as an eagle scout.
- *Commissioner Welch moved, seconded by Commissioner Proctor, to present a proclamation recognizing Macy Hartman as a female Eagle Scout for the Board's January 26th, 2020 meeting. The motion carried 7-0.*

**Commissioner Jackson:**

- Reflected on the need for bicycling trails in District 2, specifically on Smith Creek Road. He confirmed with County Administrator Long and Deputy County Administrator Alan Rosenzweig that the County had been awarded FDOT grants for the Smith Creek Bicycle Lane project and that the project is in progress.
- Reflected on the number of homeless encampments and requested a status report.
- *Commissioner Jackson moved, seconded by Commissioner Maddox, to direct staff to provide an email and a status report agenda item regarding homeless camps. The motion carried 7-0.*
- Wished Commissioner Maddox a happy birthday.
- Wished everyone happy holidays.

**Vice Chairman Proctor:**

- Shared that the Rickards High School Raiders are playing Friday night in the semi-finals for the Florida High School Athletic Association 2020 Football State Championships - Class 5A.
- Announced that Rep. Al Lawson has requested \$5,000 for the annual Capital City Holiday Classic Basketball tournament but reflected on the County moratorium on the sponsorship of events that encourage public gathering. He asked if the County could provide \$1,000 instead to support the printing of the souvenir booklet for the event. He confirmed with the County Administrator that the Board could appropriate \$1,000 to any organization it determines is for the public interest. He made a motion for the \$1,000 donation.
- Commissioner Dozier stated her opposition to the motion.
- Chair Minor stated his opposition to the motion.

- *Commissioner Proctor moved, duly seconded by Commissioner Maddox, to provide \$1,000 to the Capital City Holiday Classic Basketball Tournament for the printing of the souvenir booklet.*  
*The motion failed 4-3. (Commissioners Dozier, Minor, and Jackson opposed.)*
- County Attorney O'Steen stated that the motion must be unanimous to pass.
- Stated that he had received communication from Reverend Foust regarding City utilities and sewer for his home across the street from Ox Bottom. He reflected that the neighborhood on the west side of Meridian Road in North Tallahassee cannot access City services and made a motion for staff to explore how this area could be annexed and provided with City utilities.
- Commissioner Proctor withdrew his motion.
- Wished everyone happy holidays.

**Chairman Minor:**

- Wished Commissioner Maddox a happy birthday.
- Requested proclamations for Althemese Barnes and Cara Fleisher.  
*Commissioner Maddox moved, duly seconded by Commissioner Proctor, to present a proclamation recognizing the retirement of Althemese Barnes, Executive Director of the John G. Riley Center.*  
*The motion carried 7-0.*
- *Commissioner Dozier moved, duly seconded by Commissioner Jackson, to present a proclamation recognizing Cara Fleischer and the Leon Sinks Working Group, and a team of volunteers, who reconstructed the platform for Leon Sinks.*  
*The motion carried 7-0.*
- Reflected on the need for long-term solutions for homelessness.
- Discussed two strategic initiatives that he will be presenting at the Board's Retreat on January 25, 2021:
  - Establishment of a North Monroe task force.
  - Working with community partners, develop possible options for those struggling with food insecurity by utilizing the results of Feeding Florida's recent study on food insecurity that provides granular information down to the neighborhood block group level.

**RECEIPT AND FILE:**

- Capital Region Community Development District July 8, 2020 and August 13, 2020 Meeting Minutes

**ADJOURN:**

There being no further business to come before the Board, the meeting was adjourned at 7:18 p.m.

LEON COUNTY, FLORIDA

ATTEST:



BY:

A handwritten signature in black ink, appearing to read "Gwendolyn Marshall", written over a horizontal line.

Gwendolyn Marshall, Clerk of Court  
& Comptroller, Leon County, Florida

BY:

A handwritten signature in black ink, appearing to read "Rick Minor", written over a horizontal line.

Rick Minor, Chairman  
Board of County Commissioners