

**BOARD OF COUNTY COMMISSIONERS  
LEON COUNTY, FLORIDA  
REGULAR MEETING  
May 14, 2019**

The Board of County Commissioners of Leon County, Florida met in regular session at 3:00 p.m. with Chairman Jimbo Jackson presiding. Present were Vice Chairman Bryan Desloge and Commissioners Nick Maddox, Kristin Dozier, Mary Ann Lindley, and Rick Minor. Commissioner Proctor was not in attendance. Also present were County Administrator Vincent Long, County Attorney Herb Thiele, and Clerk to the Board Beryl H. Wood.

Chairman Jackson called the meeting to order at 3:00 p.m. He mentioned that Commissioner Proctor was not in attendance as he was attending his daughter's college graduation.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The Invocation was provided by Reverend Wayne Curry, Retired Pastor of Trinity United Methodist Church. Commissioner Minor then led the Pledge of Allegiance.

**AWARDS AND PRESENTATIONS**

- Chairman Jackson read into the record a Proclamation recognizing the Week of May 19-25, 2019 as Public Works Week.
  - Brent Pell, Public Works Director, expressed his appreciation for the Proclamation which he accepted on behalf of all Public Works employees. Mr. Pell invited all to the to the yearly Public Works Road-E-O, to be held at Tom Brown Park on Thursday, May 23, 2019, from 8:00 a.m. – 2:00 p.m.
- Commissioner Dozier read into the record a Proclamation recognizing Perinatal Mental Health Awareness Week.
  - Dr. Heather Flynn, FSU College of Medicine, thanked the Board for its continued support and for acknowledging the importance of perinatal mental health. She announced that May is Global Perinatal Mental Health Month and appreciated the attention given to this issue by both the County and City.
- Commissioner Minor read into the record a Proclamation recognizing Charlotte Stuart Tilley for raising local awareness on climate change.
  - Charlotte Stuart Tilley, Tallahassee Homeschool Group, accepted the Proclamation along with her peers from Magnolia School, SAIL, and other homeschoolers. Ms. Tilley thanked the Board for the honor and encouraged others to take steps to help address climate change. She thanked the Board for recognizing these efforts.
  - Commissioner Dozier gave accolades to Ms. Tilley and her peers. She commented that their robust energy has inspired other young people to pursue other initiatives they are passionate about.
- Commissioner Desloge read into the record a Proclamation recognizing Tall Timbers for their report “The Economic Impact of the Red Hills Region’s Quail Hunting Lands of North Florida & Southwest Georgia” and for the organization’s 60 years of service.
  - Dr. William Palmer, President of Tall Timbers, and Neil Fleckenstein, Planning Coordinator, thanked the Board for the Proclamation. He highlighted the success of Tall Timbers’ diverse programs and the increasing national role the organization is

taking on regarding the importance of using prescribed fire to reduce destructive wildfire.

- Commissioner Dozier thanked them for their commitment and all that they do within the community and nation.
  
- Chairman Jackson announced the presentation on the Tobacco Free Leon Partnership and the Students Working Against Tobacco (SWAT) Initiative.
  - Natalie Singleton, Interim Chair for Tobacco Free Leon Partnership, gave a brief, but detailed overview of the organization's efforts to create tobacco free environments through youth prevention, cessation activities, promotion of a tobacco-free lifestyle and reducing the tobacco industry's influence. She mentioned the SWAT Initiative has been able to reach youth of all ages with a tobacco free message. Ms. Singleton announced that the organization is drafting a proposed ordinance that would require a local tobacco retail license.
  - Commissioner Dozier confirmed with the County Administrator that the referenced ordinance has not been presented yet as an agenda item. She then asked Ms. Singleton to provide a copy of the proposed ordinance to the Board.

**CONSENT:**

*Commissioner Dozier moved, duly seconded by Commissioner Desloge to approve the Consent Agenda, as presented. The motion carried 6-0 (Commissioner Proctor absent).*

**1. Payment of Bills and Vouchers**

*The Board approved Option 1: Approve the payment of bills and vouchers submitted for May 14, 2019 and pre-approve the payment of bills and vouchers for the period of May 15, 2019 through May 27, 2019.*

**2. Financial Advisor Services**

*The Board approved Option 1: Authorize the County Administrator to execute an extension of the Financial Services Agreement with Public Financial Management Inc. for three years in a form approved by the County Attorney.*

**3. Request to Schedule First and Only Public Hearing to Consider Adoption of an Ordinance Enacting the Recodified Leon County Code of Laws for June 18, 2019 at 6:00 p.m.**

*The Board approved Option 1: Schedule first and only public hearing for June 18, 2019, at 6:00 p.m. to consider adoption of an Ordinance enacting the recodified Leon County Code of Laws.*

**4. Reject all Bids for Solicitation BC-04-11-19-09, the Leon County Detention Center Roof Replacement Project**

*The Board approved Option 1: Authorize the Purchasing Director to reject the bid for Solicitation BC-04-11-19-09 for the Leon County Detention Center Roof Replacement project.*

**5. Second Performance Agreement and Surety Device for Dempsey Office Park**

The Board approved Option 1: Accept the Second Performance Agreement and Surety Device for Dempsey Office Park).

**6. Installation of a Community Marker in the Oak Ridge Neighborhood**

The Board approved Options 1, 2, and 3: 1) Approve the Community Aesthetic Feature Agreement with Florida Department of Transportation for the installation of two Community Markers in the Oak Ridge neighborhood, in a form approved by the County Attorney, and authorize the County Administrator to execute; 2) Adopt the Resolution in support of the Florida Department of Transportation Community Aesthetic Feature program as referenced in the Community Aesthetic Feature Agreement for the installation of two Community Markers in the Oak Ridge Neighborhood and authorize the Chairman to execute, and 3) Authorize staff to place the Community Marker along Oak Ridge Road if the Florida Department of Transportation does not allow the marker to be placed in the roundabout.

**7. Florida Department of Transportation Grant for the Construction and Construction Engineering Inspection of Safety Improvements on Old Bainbridge Road at Knots Lane**

The Board approved Options 1, 2, and 3: 1) Approve the Local Agency Program Agreement with Florida Department of Transportation for construction and Construction Engineering Inspection of safety improvements on Old Bainbridge Road at Knots Lane (Attachment # 1) and authorize the County Administrator to execute. 2) Adopt the Resolution authorizing the Local Agency Program Agreement for the construction and the Construction Engineering Inspection of safety improvements on Old Bainbridge Road at Knots Lane (Attachment# 2) and authorize the Chairman to execute. 3) Approve the Resolution and associated Budget Amendment Request realizing \$130,647 from the Florida Department of Transportation into the County budget (Attachment #3).

**8. Florida Department of Transportation Grant for the Construction and Construction Engineering Inspection of Safety Improvements on Old Bainbridge Road from North Monroe Street to the Gadsden County Line**

The Board approved Options 1, 2, and 3: 1) Approve the Local Agency Program Agreement with Florida Department of Transportation for construction and Construction Engineering Inspection of safety improvements on Old Bainbridge Road from North Monroe Street to the Gadsden County Line and authorize the County Administrator to execute, 2) Adopt the Resolution authoring the Local Agency Program Agreement for the construction and Construction Engineering Inspection of safety improvements on Old Bainbridge Road from North Monroe Street to the Gadsden County Line and authorize the Chairman to execute, and 3) Approve the Resolution and associated Budget Amendment Request realizing \$521,400 from the Florida Department of Transportation into the County budget.

**GENERAL BUSINESS**

**9. Ratification of the April 23, 2019 Fiscal Year 2020 Budget**

County Administrator Long introduced the item which ratifies Board actions taken at the April 23, 2019 Budget Workshop. He noted that the next budget workshop is scheduled for June 18, 2019.

**Speakers:**

- Stanley B. Sims, 1320 Avondale Way, thanked County Administrator Long and Wanda Hunter, Assistant County Administrator, for meeting with him to discuss his fair wage work co-op. He shared that the initiative is geared toward a target population that has been economically depressed for years and asked for the Board's support.

*Commissioner Desloge moved, duly seconded by Commissioner Lindley, approval of Options 1-10: Option 1) Ratify the actions taken by the Board during the April 23, 2019 FY 2020 Budget Workshop; Option 2) Approve the Resolution and Budget Amendment realigning the Homestead Reserve to fund the Harbinwood Pond Sinkhole (Faulk Drive) repair and the Detention Facility electronic door locks; Option 3) Adopt the Resolution amending the Florida Department of Health in Leon County Fee Schedule (Attachment #2). Option 4) Approve the Integrated Sustainability Action Plan; Option 5) Approve the Resolution supporting the City's 100% Renewable Energy Goal; Option 6) Authorize the County Administrator to execute the Second Amendment to the Agreement for Processing of Single - Stream Recycling Service with Marpan Recycling, in a form approved by the County Attorney and approve the associated Resolution and Budget Amendment; Option 7) Approve the revised enabling Resolution for the Committee on Quality Growth adding an archaeologist; Option 8) Approve the revisions to the Personnel Policies and Procedures Section VI, related to the addition of post – retirement health insurance contribution; Option 9) Approve revisions to Personnel Policies and Procedures Section I and V, related to Leon County's pay plan and eliminating the Career Service Exempt category, and Option 10) Approve establishing a new pay grade as outlined in this item for Commissioner Aides and approve revisions to Policy No. 03-3 "Internal Operations and Protocols, Commission Office" and the Pay Grade Plan. The motion carried 6-0. (Commissioner Proctor absent).*

**10. Request to Schedule First and Only Public Hearing to Consider Adoption of an Ordinance Providing for a Code of Ethics for June 18, 2019 at 6:00 p.m.**

County Attorney Thiele introduced the item. He explained that the item responds to an affirmative vote by the Leon County electorate to amend the Leon County Charter to provide for an ordinance which establishes a Code of Ethics. County Attorney Thiele remarked that, upon adoption of the ordinance, it would become law and the current policy would become obsolete.

*Commissioner Minor moved, duly seconded by Commissioner Dozier, approval of Option 1: Schedule first and only public hearing for June 18, 2019 at 6:00 p.m., to consider adoption of an Ordinance providing for a Code of Ethics.*

Commissioner Lindley thanked staff for providing clarity on the definition of a lobbyist. She opined that approximately 90% of communications and visits are from private citizens and she encouraged residents to continue to seek out their local representatives on issues of concern.

*The motion carried 6-0. (Commissioner Proctor absent).*

County Attorney Thiele commended County Administrator Long and his staff on the ethics brochure that was developed and distributed last year. He submitted that this was

an excellent resource for County staff to have and provided a lot of useful information in a user-friendly format.

**11. Consideration of Entering into Interlocal Agreement between Leon County, Florida and the Gulf Consortium for Provision of Certain Legal Services.**

County Attorney Thiele introduced the item. He conveyed that his office had been contacted by counsel for the Gulf Consortium, a consortium of 23-member counties (not Leon County) created to assist in the economic and environmental recovery of the Gulf Coast of Florida following the Deepwater Horizon oil spill, regarding a potential Interlocal Agreement whereby Leon County would act as conflict counsel whenever a matter related to Wakulla or Okaloosa County comes to the Consortium. He conveyed that Wakulla and Okaloosa Counties utilize the same firm that serves the Consortium. He advised that the Consortium would pay the County for any such counsel services at an hourly rate of \$250 per hour.

*Commissioner Lindley moved, duly seconded by Commissioner Dozier, approval of Option 1: Approve and authorize the execution of the Interlocal Agreement between Leon County, Florida and the Gulf Consortium for legal services). The motion carried 6-0. (Commissioner Proctor absent).*

**12. 12. Consideration of Funding for Additional Free and Family – Oriented Concerts at the Capital City Amphitheater**

County Administrator Long introduced the item. He stated this item seeks Board consideration of a proposal to provide additional free and family – oriented concerts at the Capital City Amphitheater, through an agreement with the Tallahassee Downtown Improvement Authority to extend its Sundown Summer Concert Series through the Fall of 2019. County Administrator Long noted that the item has a fiscal impact of \$30,000; however, funding to support the extension is available in the Division of Tourism's existing budget.

Commissioner Lindley, as the Board's representative on the Downtown Improvement Authority (DIA), conveyed their enthusiasm for the partnership with the County.

*Commissioner Lindley moved, duly seconded by Commissioner Desloge, approval of Option 1: Authorize the County Administrator to execute a sponsorship agreement with the Tallahassee Downtown Improvement Authority in the amount of \$30,000 to extend its free and family – oriented concerts at the Capital City Amphitheater through Fall 2019, in a form to be approved by the County Attorney.*

Commissioner Dozier appreciated the comments regarding the DIA and commented on the positive changes being made by its new executive director. She confirmed with County Administrator Long that an agenda item would be brought back in June regarding utilization of the Amphitheater and requested that the item include an update on stage weather proofing, and sound mitigation.

Chairman Jackson spoke of the significant economic impact realized by the County by events held at the Amphitheater.

*The motion carried 6-0. (Commissioner Proctor absent).*

Chairman Jackson announced that the Board had concluded its General Business Agenda and would now enter Commissioner Discussion Items.

### **SCHEDULED PUBLIC HEARINGS, 6:00 P.M.**

In the absence of Chairman Jackson, Vice-Chairman Desloge reconvened the Board to conduct the following public hearings.

#### **13. Joint County/City Adoption Hearing on the 2019 Cycle Large -Scale Map and Text Comprehensive Plan Amendments**

The City and County Commissions met in joint session in the Commission Chambers.

**Attending:** County Commission: Vice – Chairman Bryan Desloge and Commissioners Nick Maddox, Rick Minor, and Kristin Dozier. Chairman Jimbo Jackson and Commissioners Mary Ann Lindley and Bill Proctor were absent. Also present were County Administrator Vince Long and County Attorney Herb Thiele.

City Commission: Mayor John E. Dailey and Commissioners Elaine Bryant, Curtis Richardson, and Jeremy Matlow. Commissioner Diane Williams – Cox participated via-phone. Also present was City Manager Reese Goad and Assistant County Attorney Matthew Scanlan.

Vice-Chairman Desloge called the Joint County/City Adoption Hearing on the 2019 Cycle Large-Scale Map and Text Amendments to order at 6:00 p.m.

Mr. Artie White, Administrator, Comprehensive Planning, introduced the item. He advised that this was the last meeting of the 2019 Comprehensive Plan amendment cycle and recalled that the joint commissions adopted the small-scale amendments on May 12, 2019 and those amendments went into effect on April 12, 2019. He stated that the joint commissions had also at that time voted to transmit the large-scale map amendments and text amendment to the State Land Planning Agency and staff have been notified that the agency has no comment. He shared that the purpose of the Public Hearing is to adopt a large-scale map amendment to the Comprehensive Plan (County only) and adopt a text amendment to the Capital Improvements Element of the Comprehensive Plan (City and County).

(LMA 2019 02): Bexar Property

The proposed amendment would change the Future Lane Use Map (FLUM) designation of the subject site from Urban Residential-2 (IR-2) to Suburban (SUB). Urban Residential is a land use category that allows residential development up to 20 units per acre. Suburban is a land use category that allows residential development up to 20 units per acre and non-residential development based on the implementing zoning district. In areas lacking the necessary infrastructure, the Land Development Regulations may designate a low intensity interim use. This map amendment is considered a large-scale amendment and is located in unincorporated Leon County.

Mr. White provided a brief overview of the proposed amendment.

Vice-Chairman Desloge confirmed that there were no speakers on the proposed amendment.

*Commissioner Maddox moved, duly seconded by Commissioner Dozier, approval of Option 1: Conduct the adoption public hearing and adopt the proposed Ordinance, there by adopting the large-scale map amendment in unincorporated Leon County to the Tallahassee-Leon County 2030 Comprehensive Plan (County only – Bexar LLC Property). The motion carried 4-0. (Chairman Jackson and Commissioners Lindley, and Proctor absent).*

TTA 2019 005: Capital Improvements Element

The proposed amendment to the Capital Improvements Element would reflect the statutory process for adopting the District School Board's 5-Year District Facilities Work Program in the Capital Improvements Schedule.

Mr. White provided a brief overview of the proposed amendment and confirmed there were no speakers on the proposed amendment.

*Commissioner Dozier moved, duly seconded by Commissioner Maddox, approval of Option 2: Conduct the adoption public hearing and adopt the proposed Ordinance (Attachment #2), thereby adopting the text amendment to the Capital Improvements Element of the Tallahassee – Leon County 2030 Comprehensive Plan. The motion carried 4-0. (Chairman Jackson and Commissioners Lindley and Proctor absent).*

Mr. White read into the record the title of City Ordinance 19-O-12.

*Commissioner Richardson moved, duly seconded by Commissioner Bryant, approval of Option 3: Conduct the first and only public hearing and adopt Ordinance No. 19-O-12, thereby adopting the text map amendment to the Tallahassee-Leon County 2030 Comprehensive Plan. (City only- Capital Improvements Element). The motion carried 5-0.*

**14. First and Only Public Hearing to Consider a Third Amendment to the Southwood Integrated Development Order**

**County Administrator Long announced the Public Hearing and confirmed there were no speakers on the item.**

County Administrator Long stated that the Southwood Integrated Development Order includes three master plan revisions, as outlined in the agenda item. He advised that the item has been found to be consistent by the Planning Commission.

*Commissioner Dozier moved, duly seconded by Commissioner Minor, approval of Option 1: Conduct the first and only Public Hearing and approve the third amendment to the Southwood Development of Regional Impact Development Order. The motion carried 4-0. (Chairman Jackson and Commissioners Lindley and Proctor absent).*

## **CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

- Mayor John Dailey acknowledged Brittany Smith, Leon County Manager of Community and Media Relations, for being recognized as one of the Capital City's top "20 under 40" young professionals at the Tallahassee Network of Young Professionals, seventh annual Golden Authentic Community Engagement (A.C.E.) Awards.

*Commissioner Maddox moved, duly seconded by Commissioner Desloge to present a Proclamation recognizing Britney Smith for receiving the Tallahassee Network of Young Professionals' 2019 Golden A.C.E. Award. The motion carried 4-0. (Chairman Jackson and Commissioners Lindley and Proctor absent).*

## **COMMENTS/DISCUSSION**

### **County Attorney Thiele:**

- No Items.

### **County Administrator Long:**

- No Items.

## **COMMISSIONER DISCUSSION ITEMS**

### **Commissioner Dozier:**

- Reflected on the upcoming retirement of Rabbi Jack Romberg and the contributions he and his wife Audrey Romberg have made to the community.
  - *Commissioner Dozier moved, duly seconded by Commissioner Desloge, to present a Proclamation honoring the contributions of Rabbi Jack Romberg and his wife Audrey Romberg at the May 28, 2019 Board meeting. The motion carried 6-0. (Commissioner Proctor absent).*
- Thanked the Board for its unanimous support to send a letter to NextEra Energy, Florida Department of Environmental Protection and the Army Corps of Engineers seeking additional information about how the route was developed and what other routes were explored. She also expressed appreciation for the recent actions by the City Commission in which it too opposed the route proposed for the project. Commissioner Dozier noted that Jefferson County would be sending similar letters to express their concerns regarding the project.
  - Chairman Jackson thanked Commissioner Dozier for her guidance and leadership on this issue.

### **Commissioner Minor:**

- Discussed his interest in exploring a senior entrepreneurial pilot project that would cultivate an entrepreneur environment for individuals who are 55+. He has ascertained a desire by the Domi Station and Florida AARP to work with the County on this endeavor.
  - *Commissioner Minor moved, duly seconded by Commissioner Maddox, to direct staff to prepare an agenda item exploring the viability of a senior entrepreneurial pilot project. including mentorship opportunities.*
  - Commissioner Desloge agreed that there are a number of early retirees in the community that have a wealth of knowledge to share. He suggested that staff



- coordinate with the Senior Center’s Tallahassee Active Lifelong Leaders (TALL) Program and Choose Tallahassee.
- Commissioner Dozier referenced an initiative started with DOMI and Innovation Park to establish a mentoring network. She suggested that retirees could assist others through mentoring and requested that the agenda item explore mentorship opportunities.
- Commissioner Minor responded that he envisioned that the pilot program would help cultivate an entrepreneurial environment among seniors/55+, but there would be opportunities for cross pollination that the County could encourage.
- The motion carried 6-0 (Commissioner Proctor absent).
- Mentioned that the Spring House Institute has requested a letter of support for a grant they are pursuing.
  - *Commissioner Minor moved, duly seconded by Commissioner Dozier, to direct staff to prepare a letter of support for the Spring House Institute. The motion carried 6-0 (Commissioner Proctor absent).*

**Commissioner Proctor:**

- Absent.

**Commissioner Lindley:**

- Remarked on the recent opening of the FSU College of Medicine Primary Health Clinic.
- Recognized staff for their excellent work with the “How We Grow from Here”, an event with the Village Square and noted the large turnout of participants.
- Acknowledged the Leon County Tourism and Visit Tallahassee staff for a wonderful campaign “Seasoned Local” program. She commented how the program encourages residents to visit areas they normally may not visit.
- Reflected on Governor Ron DeSantis’ recent veto that would preempt local governments from adopting plastic straw bans.
  - *Commissioner Lindley moved, duly seconded by Commissioner Dozier, to direct staff to prepare an agenda item exploring way to address the issue plastic straw population, including a ban on plastic straws and public education campaigns. The motion carried 6-0 (Commissioner Proctor absent).*

**Commissioner Maddox:**

- Noted that Commissioner Proctor was attending his daughter’s graduation from Temple University and expressed congratulations to them both.
- Reflected on the Sheriff’s “All In” campaign to address violent crime in the community.
  - *Commissioner Maddox moved, duly seconded by Chairman Jackson, to present a Proclamation at the Board’s May 28, 2019 meeting to recognize the Leon County Sheriff’s Office “All In” campaign. The motion carried 6-0. (Commissioner Proctor absent).*
- Announced that the Maddox Dance Company’s annual recital will be held June 8, 2019. He also took the opportunity to publicly acknowledge his wife for doing a great job.
- Noted that the roundabout at Jim Lee Road near Rickards High School is not required to have crossing guards and asked if the County could investigate ways to improve pedestrian safety along that area.
  - County Administrator Long confirmed that staff would look into this issue.
- Thanked the Tourist Development Council for bringing back discussions regarding the sport’s complex feasibility study.
- Congratulated all the recent graduates.

**Vice Chairman Desloge:**

- Congratulated his daughter on being part of this year's Leadership Tallahassee.
- Recognized Bond Community Health Center, Inc. for its 35 years of service.
  - *Commissioner Desloge moved, duly seconded by Commissioner Maddox, to present a Proclamation in honor of Bond Community Health Center's 35<sup>th</sup> anniversary. The motion carried 6-0 (Commissioner Proctor absent).*
- Acknowledged Memorial Day.

**Chairman Jackson:**

- Asked that he be provided a copy of the County's Code of Ethics brochure.

**Chairman Jackson recessed the Board at 4:13 p.m. and announced that it would reconvene at 6:00 p.m. to conduct the scheduled public hearings.**

**RECEIPT AND FILE:**

- Housing Finance Authority of Leon County Annual Report for Fiscal Year 2017-2018
- Canopy Community Development District Meeting Minutes of August 21, 2018
- Canopy Community Development District Meeting Minutes of October 2, 2018
- Canopy Community Development District Meeting Minutes of November 6, 2018

**ADJOURN:**


There being no further business to come before the Board, the meeting was adjourned at 6:10 p.m.

**LEON COUNTY, FLORIDA**

ATTEST:



BY:   
Jimbo Jackson, Chairman  
Board of County Commissioners

BY:   
Gwendolyn Marshall, Clerk of Court  
& Comptroller, Leon County, Florida