



Main Customers/Stakeholders:

- ✓ State, county and municipal agencies
- ✓ Defendants and their families

Educational Websites

Consumer Action Handbook -
http://www.consumeraction.gov/pdfs/2011_Consumer_Action_Handbook.pdf

Government site to teach Americans the basics about financial education -
<http://www.mymoney.gov/>

USDA Financial Security, Consumer Links -
http://www.csrees.usda.gov/nea/economics/fssl/cons_links.html

Government site for kids, links to financial resources for learning -
http://www.kids.gov/educators/ed_money.shtml

FTC Facts for Consumers -
<http://www.ftc.gov/bcp/edu/pubs/consumer/credit/cre19.shtml>

Court-Ordered Payments (COP) Program



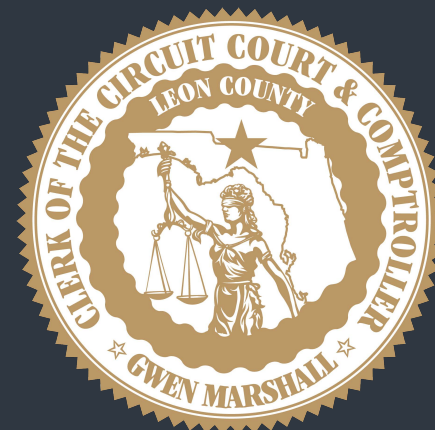
General Information 606-4000
 Administration Office 606-4005

Court-Related Information

Appeals	606-4190
Circuit Civil	606-4170
Circuit Criminal	606-4070
Court-Ordered Payments	606-4001
Family Law	606-4150
Juvenile	606-4120
Jury Coordination	606-4007
Misdemeanor	606-4130
Probate	606-4180
Small Claims	606-4110
Traffic	606-4100



LEON COUNTY CLERK'S OFFICE Court-Ordered Payments (COP) Program



Leon County Clerk's Office
 301 S. Monroe Street, Suite 100
 Tallahassee, FL 32301

www.leonclerk.com

Court-Ordered Payments (COP) Program

Leon County Clerk's Office



Mission Statement: Our mission is to administer the law in an equitable manner, accurately collect and account for the State's revenue, and provide customer-friendly services.



The purpose of the Court-Ordered Payments (COP) program of the Leon County Clerk's Office is to seek compliance with all court orders that impose fees, fines, costs and liens. The program utilizes all enforcement tools provided by statute to identify non-compliance and take action to address failure to pay. Significantly, the program provides information and assistance to all customers so they understand their obligations and the collections process, promoting voluntary compliance.

Florida Law

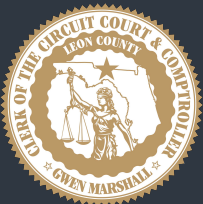
- ✓ FS 28.246(3) – Collection & disbursement of court costs, fines, and other court-ordered assessments
- ✓ FS 28.246(4) – Acceptance of partial payments for court-related fees, service charges, costs, & fines
- ✓ FS 28.246(6) – Referral of unpaid fees, service charges, fines, court costs, & liens cases to a collection agency or law firm
- ✓ FS 322.245(5) – Suspension of driver licenses for unpaid fees, charges, fines, costs, & liens
- ✓ FS 775 & 938 – Fines & costs
- ✓ FS 938.30 & 55.10 – Recording judgments in the Official Records of Leon County to create liens

Process

- ✓ Provide information sheet at sentencing to all defendants to advise all consequences of failure to pay
- ✓ Set payments amounts at \$50/\$75 per month
- ✓ Adjust payment plans to address individual circumstances when contacted by defendants
- ✓ Provide late letters and DL suspension notices to remind defendants of compliance and penalties
- ✓ Monitor community service imposed at sentencing

Values & Principles: The COP program will conduct itself with the utmost professionalism, in a transparent and efficient manner, with respect for the needs of all citizens and a demonstrated commitment to the following values:

- ✓ Excellence – timely and cost effective use of resources to deliver high quality service
- ✓ Mutual respect – sensitivity to customer needs, and treating all with courtesy, respect and transparency, while expecting equal consideration for the program's own employees
- ✓ Integrity – upholding the law through demonstrated ethical, moral and professional behavior and consistency in application
- ✓ Equity – treatment of all customers with fairness and impartiality



3 P's of Collection – Professionalism, Politeness, and Persistence