



GWEN MARSHALL

CLERK OF THE CIRCUIT COURT AND COMPTROLLER

WWW.CLERK.LEON.FL.US

OFFICIAL RECORDS DIVISION ♦ 1276 METROPOLITAN BLVD., #101 ♦ TALLAHASSEE, FL 32312
PHONE (850) 606-4050 ♦ FAX (850) 606-4155

Subscription Site Agreement for Electronic Access to Official Record Images

This agreement is made and entered into by and between Gwen Marshall, Clerk of the Circuit Court and Comptroller for Leon County, Florida, hereinafter referred to as "Clerk" and _____, hereinafter referred to as "Subscriber".

Term of Agreement:

The agreement will commence on the date of execution by the Clerk, and continue for the mutually agreed upon duration of access to the subscription site unless terminated by either party with fifteen (15) days written notice to the other party. Subscriber shall remain responsible for payment for services rendered or obligations incurred until the date of termination.

Scope of Agreement:

The scope of this Agreement shall be to access those electronic records in the clerk's Official Records which are prohibited by Florida Law from being accessed from the Clerk's publicly available internet website and which are not otherwise completely prohibited from public view by Florida Law or Rules of Court.

Days and Hours of Operation:

Clerk will endeavor to provide continuous operation of the non-public site for Subscriber access, however, access may be interrupted for remedial maintenance as required. Clerk will post advance notice of scheduled maintenance on the site, and routine maintenance will be scheduled after 5:00 p.m. and before 8:00 a.m. or during weekends or holidays.

Warranties:

Neither Clerk, his employees or agents expressly or implicitly warrant that the information or data accessed by the subscriber is accurate or correct. There are no expressed or implied warranties in connection with this service.

Subscriber's Obligations:

1. The subscriber is responsible for ensuring that its location or its terminal is not used by any person other than the subscriber or user listed on the Contact Information Form to access information from the Clerk's subscriber site.
2. Information accessed is for the use of the Subscriber in the ordinary course of its business. The information is not intended or permitted to be represented during commercial resale as the official governmental record required by law.
3. The subscriber shall make timely payments to the Clerk in the amount of \$100.00 per user per month. A user is defined as one connection into our database at any point in time. If you need two users logged into the services at the same time, two subscriptions will be required. The number of subscriptions may be amended by addendum to this contract as required by the subscriber.
4. An initial payment of \$100.00 per user, will cover the period of service from the date service is initiated through the last day of the month service begins. Payments are due on or before the 1st day of each month thereafter and shall cover the costs of accessing the electronic images of Official Records. Access to images through this service will be discontinued if payment is not received by the 15th of the month. The Clerk will send a monthly invoice to each subscriber.

This Agreement is hereby entered into, this _____ day of _____ 20_____.

 Gwen Marshall
 Clerk of the Circuit Court and Comptroller
 Leon County, Florida

Before me this _____ day of _____, 20_____, a Deputy Clerk in and for Leon County, Florida, personally appeared Gwen Marshall, known to me to be the person who executed the subscriber site agreement acknowledged to me that he executed the same for the purposes therein stated; that he executed the same as his free act and deed and stated that the facts contained therein are true and correct to the best of his knowledge, information and belief.

By: Deputy Clerk

Subscriber's Signature

By: _____ Title: _____

State of _____ County of _____

Number of subscriptions @ \$100.00 per subscription _____.

Subscribed and sworn to me before this _____ day of _____, 20____, a Notary Public in and for said state and personally appeared _____, known to me to be the person who executed the Subscription Agreement and acknowledged to me that he/she executed the same for the purposed therein stated; that he/she executed the same as his/her free act and deed and stated that the facts contained therein are true and correct to the best of his/her knowledge, information and belief.

Notary Public
Contact Information

This contact information includes the addresses to which all required written correspondence between the parties shall be mailed.

Gwen Marshall, Clerk of Circuit Court and Comptroller
Attn: Official Records Subscriber site
301 S. Monroe Street, Ste. #100
Tallahassee, FL 32301

Subscriber:
Name: _____
Title: _____
D/B/A: _____
Address: _____

City/St/Zip: _____
Phone (____)____ - _____
Fax: (____)____ - _____
E-mail: _____
